

# APS Super Student

555-555-5555

super.student@aps.com

---

## PROFESSIONAL SKILLS/PERSONAL SUMMARY/CERTIFICATIONS

- What skills have you learned/are learning now?
- How would you rate this skill and how long have you used it?
- Example: Beginning Microsoft Excel and PowerPoint, 1 year experience

## EDUCATION

Rio Grande High School

May 2018

**GPA 3.5**

Albuquerque, NM

Coursework Completed:

- Math Courses: Describe what equations, kinds of math you learned here – algebra, geometry.
- Science Courses: Describe what kind of science course you took – biology, chemistry.
- English Courses: Describe what kind of writing you learned – critical thinking, comparison contrast.

## PROFESSIONAL EXPERIENCE

### **Team Work**

- Sports played
- Clubs
- Group / Class Projects

### **Communication**

- Demonstrated written
- Demonstrated oral
- Papers written / presented /

### **Leadership**

- Organizations
- Volunteer experiences
- Projects taken the lead on

## RELATATED EXPERIENCE/VOLUNTEER EXPERIENCE/PRESENTATIONS/GROUP PROJECTS

**Cashier**, Dions, Albuquerque, New Mexico

August 2017 - Current

- Greeted over 200 customers daily, handled cash transactions in excess of \$3,500, closed and opened store 4 days a week.

**Langston Hughes Presentation**, Rio Grande High School, Albuquerque, New Mexico, May 2017

- Presented on the poem Dreams and the importance of hope to students of color.