

APS Super Student

Phone #

Email Address

PROFESSIONAL SKILLS/PERSONAL SUMMARY/CERTIFICATIONS

- What skills have you learned/are learning now?
- How would you rate this skill and how long have you used it?
- Example: Beginning Microsoft Excel and PowerPoint, 1 year experience

EDUCATION

West Mesa High School

May 2021

GPA 3.5

Albuquerque, NM

Coursework Completed:

- Math Courses: Describe what equations, kinds of math you learned here – algebra, geometry.
- Science Courses: Describe what kind of science course you took – biology, chemistry.
- English Courses: Describe what kind of writing you learned – critical thinking, comparison contrast.

PROFESSIONAL EXPERIENCE

Host

August 2017 - Current

Buffalo Wild Wings

Albuquerque, NM

- Greet over 300 guests daily and seat them at tables or in waiting areas.
- Provide guests with menus and promote daily specials.
- Assign patrons to tables suitable for their needs and according to rotation so that servers receive an appropriate number of seatings.

Job Title

Dates

Company

City, State

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