



**Albuquerque Urban Enhancement Program
Department of Arts and Culture**

**URBAN ENHANCEMENT TRUST FUND (UETF) COMMITTEE
MEETING MINUTES
August 19, 2022**

Virtual Meeting held via Zoom

This meeting was recorded and will be saved until these minutes are approved.

Members Present:

Stanley Allen, Chair, Dist. 6
Andrew Lipman, Vice-Chair, Dist. 9
Julia Youngs, Dist. 2
Joshua Hoffman, Dist. 4
Madalena Salazar, Dist. 7
Nancy Zastudil, Member-at-Large

Absent:

Gabrielle Marie Uballez, Member-at-Large

Vacant:

Vacant, Dist. 1
Vacant, Dist. 3
Vacant, Dist. 5

Staff Present:

Sherri Brueggemann, Division Manager
Madrone Matishak, Special Projects
Coordinator
Robyne Robinson, Public Art Project
Planner
Mandolen Sanchez, Assoc. Project
Coordinator

Guests:

Dionna Arellano, Constituent Services
Rep., Mayor's Office

I. Native Land Acknowledgement/Called to Order: S. Allen called the meeting to order on Zoom at 11:33 a.m. and A. Lipman provided the Native Land Acknowledgement.

II. Approval of Agenda: S. Brueggemann requested to remove Item III from agenda as Deputy Director Menendez was unable to attend the meeting due to medical leave. A. Lipman moved to approve the Agenda as amended; M. Salazar seconded; all approved.

III. (Removed)

IV. Approval of February 18, 2022 Meeting Minutes: J. Youngs moved to approved the February 18, 2022 meeting minutes as submitted; A. Lipman seconded; all

approved.

V. Adoption of the 2022 Open Meetings Act Resolution: S. Brueggemann acknowledged that Adoption of the Open Meetings Act usually occurs earlier in the year, but given that the UETF committee has not held quorum since the February meeting, action was required now. J. Youngs inquired if City policies mandated latent accessibility accommodations for all board meetings, or if they needed to be requested. S. Brueggemann clarified that accommodations are currently only provided by request, but that an upcoming City workshop on open meetings and accessibility may provide some updates. J. Youngs moved to approve the 2022 Open Meetings Act; A. Lipman seconded; all approved.

VI. Public Comment: No public comment; D. Arellano used time to introduce herself to the committee and describe her duties in the Mayor's Office.

VII. Update/Discussion/Reviews/Approval:

- A. UETF Ordinance Update: S. Brueggemann gave the Ordinance Update: the ordinance changes have come out of Legal with some corrections to language and formatting and were sent to the Department Director. Given changes to staff on the Executive level, some time is needed to bring the new Chief Operations Officer up to speed before it is forwarded as an Executive Communication. S. Allen requested that the Committee be made aware when the Executive Communication goes to Council.
- B. UETF Webpage Updates: S. Allen thanked staff member M. Sanchez for all her work on updating the webpage; M. Sanchez and M. Matishak will now work to develop a page dedicated to the Resiliency Residency projects. M. Matishak then gave a brief summary of various Resiliency Residency projects and shared that staff had developed the exit survey which will be used to evaluate the program.

VIII. Announcements/Ongoing Project Updates:

- A. Chair's Announcements: S. Allen reminded Committee of the upcoming workshop on accessibility scheduled for August 31st.
- B. Board Announcements: M. Salazar shared an opportunity for Arts Leaders of Color in a WESTAF program that has now gone nationwide; she requested

committee members share with their networks. M. Salazar also invited members to Working Classroom's showcase during September's First Friday.

C. Project Updates: S. Brueggemann shared that she received the fiscal report from the City's Investment Officer and that she will invite him to the next regular meeting.


D. Events/Dedications: none

IX. New Business: none

X. Announcements: Next regular meeting September 16, 2022.

XI. Adjournment S. Allen adjourned the meeting at 12:04pm.

Respectfully Submitted:
Madrone Matishak, Special Projects Coordinator

Approved:  (Jan 13, 2023 12:50 MST)

2023 Elected Chair

Jan 13, 2023

Date