



**Albuquerque Urban Enhancement Program
Department of Arts and Culture**

**URBAN ENHANCEMENT TRUST FUND (UETF) COMMITTEE
MEETING MINUTES
April 14, 2023**

Virtual Meeting held via Zoom

Members Present:

Andrew Lipman, Chair, Dist. 9
Julia Youngs, Vice Chair, Dist. 2
Joshua Hoffman, Dist. 4
Stanley Allen, Dist. 6
Madalena Salazar, Dist. 7

Staff Present:

Sherri Brueggemann, Division Manager
Madrone Matishak, Special Projects
Coordinator
Mandolen Sanchez, Education Outreach
Coordinator
Eric Werner, Management Analyst

Vacant:

Vacant, Dist. 1
Vacant, Dist. 3
Vacant, Dist. 5
Member at Large
Member at Large

Guests:

None

I. Native Land Acknowledgement/Called to Order: A. Lipman called the meeting to order on Zoom at 11:30 a.m. and provided the Native Land Acknowledgement.

II. Approval of Agenda: M. Salazar moved to approve the Agenda. J. Youngs seconded; all approved.

III. Approval of April 7, 2023 Meeting Minutes: S. Allen moved to approve the meeting minutes; J. Youngs seconded. S. Allen asked if he had a question if it should wait until new business. S. Brueggemann confirmed; all approved.

IV. Public Comment None

V. Update/Discussion/Reviews/Approval:

A. Final Review of Applications and Recommendation of Award Approval for 2024- 2025 UETF Projects Staff presented updated scoring sheet and identified top thirty scores at 89% and above which left \$500.00 of the

total. A. Lipman asked to confirm that there was not one organization receiving two awards on the initial scoring, but now there was. S. Brueggemann said there were two awards for one organization but they did not originally appear on the scoring sheet due to a clerical error. The revised scores brought a second project application back up into the recommended funding group. S. Allen asked if there was any more money. S. Brueggemann indicated that additional funds were approved for the Resiliency Residency Program but it was not on the agenda to take funds from that program to fund additional projects. After more discussion about the two applications from one organization situation, S. Allen moved to approve 24-25 UETF funding cycle organization recommendations. J. Youngs seconded. M. Salazar abstained. All others approved. Motion carries.

VI. Announcements/Ongoing Project Updates


- A. Chair's Announcements** A. Lipman discussed Multicultural Arts Festival at Singing Arrow Community Center is taking place on May 6th, 10 am-2 pm.
- B. Board Announcements** M. Salazar announce that if you use the Target Circle app, you can vote for non-profit organizations, including Working Classroom, in addition, M. Salazar announced leave starting the following week, until approximately August. M. Salazar announced Working Classroom's participation in gay/lesbian youth and educator conference the upcoming Saturday and asked for recommendations of educators or youth to participate. S. Allen asked about City Council agenda posting. S. Brueggemann clarified Council procedures.
- C. Project Updates:** S. Brueggemann reminded committee of the Residency showcase on April 20
- D. Events/Dedications:** None

VII. New Business None.

VIII. Announcements Next meeting Friday, May 19, 2023 for update on 2024-25 Cycle, Fiscal Sponsor application for Residency program and hopefully meet newest board member. S. Brueggemann indicated that hybrid meetings with an in-person component are now available if the committee would like.

IX. Adjournment S. Allen moved to adjourn. J. Youngs seconded. No roll call for adjournment.

Respectfully Submitted:
Eric Werner, Management Analyst

Approved: 
Andrew Lipman (May 19, 2023 17:44 MDT)
Chair

May 19, 2023
Date