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**Transit Advisory Board**

**Meeting Minutes**

**May 8, 2014**

**Board Members:**

In attendance: Lucy Birbiglia, Cristen Conley, Annie JonesFrancis, David Kesner, Orville Pratt, David Schott, Warren Smith

**ACTMI Liaison:**

Jayne Frandsen

**Public:**

None in attendance

**Transit:**

In Attendance: Dayna Crawford, Deputy Director; Andrew De Garmo, Principal Planner; Amanda Trujillo, Administrative Assistant

**Meeting:**

The meeting was called to order by Annie JonesFrancis at 11:48.

**Public Comment:**

There was no public comment.

**Acceptance of Agenda:**

The Board Members agreed to approve the Agenda

**Meeting Minutes from April:**

The Board Members agreed to approve the Meeting Minutes

**Chairperson’s Report:**

Board Members reviewed the Resolution. The Resolution was approved by all Board Members based on the condition that it will be reformatted and updated with grammatical corrections.

The 2040 Future Transportation Survey is still available for participation until Friday, May 30, 2014.

Saturday, May 10 is National Train Day.

Friday, May 16 is Ride your bike to work day.

Walkability expert, Dan Burden will be at the Mid-Region council of Governments on Friday, May 16 and on Saturday, May 17, he will be at Mark Twain Elementary.

**Director’s Report:**

Ms. Crawford went over the ridership report for April. From July 2013 through April 2014, ridership is up 1% compared to the same time period for Fiscal Year 2013.

Mr. De Garmo gave a presentation on Fixed Route Productivity. The key points of the presentation were:

* Evaluating route performance
  + - * Compare routes to guide future service changes
      * Ensure effective use of public assets
* Methods
  + - * Boarding’s/Vehicle hours in service
      * Other potential measures
* Total Annual Ridership by route
  + - * FY13 Ridership by routes by time of day
      * Ridership patterns within routes
* 2012 bus boarding per revenue hour by city

Unfinished Business/New

Ms. Crawford handed out a list of entities that provide discounted bus fares. She also gave a Bus Driver safety update and went over the bus tire regulations.

There will be a Press conference to introduce the New Buses and the New Logo. The Press conference will be on Thursday May 15, 2014 at 11 am at City Hall.

The Board Member discussed the actions they will take to get the City Legislators to attend some of the Transit Advisory Board meetings.

**Next Meeting:**

The next TAB meeting is June 12, 2014

**Adjournment:**

The meeting was adjourned at 1:18