

**TRC Meeting Minutes** Date: May 3, 2018

Time: 10:00 AM

Location: DTI GRAND CENTRAL, Room 205

Member		Person Representing (print name)
DTI – Director/CIO	252-6689	Peter Ambs
DTI – Application Manager	205-5119	Brian Osterloh
DTI – Communications Manager	503-5119	Patrick Brown
DTI – Infrastructure & Opt Mg.	8-2816	Andre O’Brien
DTI – ERP		David Piersol
DTI – APD	280-7701	Mark Leech
AFD	681-6999	Kris Romero
Animal Welfare		
Aviation	205-5189 or 244-7791	Patrick Frias
Cultural Services	8-3957	
Cultural Services – Library	264-0972	
Environmental Health	8-2623	
Family and Community Services		
DFAS – Purchasing	8-3333	
DFAS – Risk Management	8-3166	Paul Chapman
Internal Audit	8-3166	
Municipal Development		
Parks and Recreation	8-5347 or 331-7663	
Planning	924-3873	Tim Skelton
Senior Affairs	750-1508	Gary Anderson
Solid Waste Mgt.	235-3690 or 761-8130	
Transit	980-1388 or 724-3168	

WHAT	WHO	TIME	AGENDA
<b>Housekeeping:</b>			<b>Next TRC Meeting is May 17, 2018</b>
Call to order	Andre	0	<b>Meeting call to order at 10:07</b>
Roll call	Sylvia	0	<b>There was a quorum</b>
<b>Approve of the Agendum:</b>	Andre		<b>Motion to approve Agenda by Brian Osterloh, second by Peter Ambs. Motion carried</b>
<b>Review Minutes from Previous TRC</b>	Andre	1	<b>Motion to approve the Minutes for March 1,2018 by Paul Chapman; second by Tim Skelton. Motion carried unanimously.</b>
<b>Routine Business:</b>		0	
<b>Review TRC Request</b>	All		<p><b><u>Boards &amp; Commissions Replacement (Vince Quijano),</u></b> \$13,347.00</p> <ul style="list-style-type: none"> <li>• Purchase of a Boards &amp; Commissions replacement software for Mayor’s Office (Constituent Services) &amp; APD</li> <li>• The legacy Boards&amp;Commissions system is on a non-supported environment (Lotus Notes) and is in jeopardy of failure. This software OnBoard is required to track all Boards and Commissions that serve the City of Albuquerque and it’s Citizens.</li> <li>• Initial Cost: product application &amp; 100,000 or more population use = \$3,199.00</li> <li>• Yearly cost:product application &amp; 100,000 or more population use = \$3,199.00</li> </ul>

			<ul style="list-style-type: none"> <li>Data Conversion: 50 hours @ \$75.00/hour = \$3,750.00 (not to exceed 50 hours)</li> </ul> <p><b>Motion to commence discussion by Brian Osterloh; second by Andre O'Brien.</b>  <b>Brian Osterloh provided the description and the need for this TRC item. Mr. Osterloh spoke of the low cost and the cost effectiveness of this item.</b>  <b>Call to question by Paul Chapman motion carried unanimously.</b></p>
<b>Review and Approval of Policies, Procedures &amp; Standards</b>	All	0	
<b>Problems, Warnings, Situational Awareness, Saved Rounds?</b>	All	0	
<b>Total Time</b>			<b>Motion to adjourn by Andre O'Brien; second by Brian Osterloh. Motion carried unanimously.</b> <b>Meeting adjourned at 10:22 am.</b>