




**TRC Meeting Minutes:** Date: May 17, 2018

Time: 10:00 AM

Location: DTI GRAND CENTRAL, Room 205

| Member                                  | Person Representing (print name) |
|---|----------------------------------|
| DTI – Director/CIO 252-6689             | Peter Ambros                     |
| DTI – Application Manager 205-5119      | Brian Osterloh                   |
| DTI – Communications Manager 503-5119   | Hipolito Fierro                  |
| DTI – Infrastructure & Opt Mg. 8-2816   | Andre O’Brien                    |
| DTI – ERP                               | Paul Chapman                     |
| DTI – APD 280-7701                      |                                  |
| AFD 681-6999                            | Kris Romero                      |
| Animal Welfare                          | Patrick Frias                    |
| Aviation 205-5189 or 244-7791           |                                  |
| Cultural Services 8-3957                |                                  |
| Cultural Services – Library 264-0972    | Oscar Montiel                    |
| Environmental Health 8-2623             | Jorge Gonzales                   |
| Family and Community Services           |                                  |
| DFAS – Purchasing 8-3333                |                                  |
| DFAS – Risk Management 8-3166           |                                  |
| Internal Audit 8-3166                   |                                  |
| Municipal Development                   | Rachelle Karman                  |
| Parks and Recreation 8-5347 or 331-7663 |                                  |
| Planning 924-3873                       |                                  |
| Senior Affairs 750-1508                 |                                  |
| Solid Waste Mgt. 235-3690 or 761-8130   |                                  |
| Transit 980-1388 or 724-3168            | Stan Low                         |

| WHAT   | WHO    | TIME | AGENDA   |
|--|--------|------|--|
| <b>Housekeeping:</b>   |        |      | <b>Next TRC Meeting is June 7, 2018</b>  |
| Call to order  | Andre  | 0    | <b>Meeting call to order at 10:06</b>  |
| Roll call  | Sylvia | 0    | <b>There was a quorum</b>  |
| <b>Approve of the Agendum:</b>                                     | Andre  |      | <b>Motion to approve the Agenda. By Paul Chapman; second by Andre O’Brien.</b>   |
| <b>Review Minutes from Previous TRC</b>                            | Andre  | 1    | <b>Motion to approve the Minutes for May 3, 2018 by Paul Chapman; second by Tim Skelton. Motion carried unanimously.</b>   |
| <b>Routine Business:</b>   |        | 0    |  |
| <b>Review TRC Request</b>  | All    |      |  |
| <b>Review and Approval of Policies, Procedures &amp; Standards</b> | All    | 0    |  Employee IT Security Certification Policy.doc<br> Employee IT Security Certification Standard.<br> DTI Annual Training.pdf<br><b>Motion to commence discussion by Paul Chapman; second by Andre O’Brien. Motion carried unanimously.</b><br><b>Kristen Sander presented the policy to the Committee.</b><br><b>Kristen answered question by the Committee.</b><br><b>Call to question by Paul Chapman; motion carried unanimously.</b> |

|   |     |   |   |
|---|-----|---|---|
| <b>Problems, Warnings, Situational Awareness, Saved Rounds?</b> | All | 0 |   |
| <b>Total Time</b>   |     |   | <b>Motion to adjourn by Paul Chapman; second by Oscar Montiel.<br/>Meeting adjourned at 10:18</b> |