

**TRC Meeting Agenda/Minutes:**

Date: August 1, 2019

Time: 10:00 AM

Location: DTI GRAND CENTRAL, Room 205

<b>Member</b>	<b>Person Representing (print name)</b>
DTI – Director/CIO	Mark Leech
DTI – Applications Manager	Del Ameko
DTI – Communications Manager	Polo Fierro
DTI – Infrastructure and Operations Manager	Andre O’Brian
DTI – ERP	Dennis Pacheco
DTI – APD	Trey Simmons
AFD	
Animal Welfare	
Aviation	Patrick Frias
Cultural Services	
Cultural Services – Library	Troy Smith
Environmental Health	Noah Parraz
Family and Community Services	
DFAS – Purchasing	
DFAS –Risk Management	
Municipal Development	Robert Nunez
Parks and Recreation	
Planning	
Senior Affairs	Darryn Phillips
Solid Waste Management	
Transit	
<b>What</b>	<b>Agenda</b>
<b>Housekeeping:</b>	Next TRC Meeting is August 15,2019
Call to Order	Andre O’Brian
Roll Call	Arleen Parra
<b>Approve of the Agendum:</b>	Approved
<b>Review Minutes from Previous TRC Meeting:</b>	<i>Move to Approve: Marl Leech Second: Del Ameko Vote: Approved</i>
<b>Routine Business:</b>	
<b>Review and Approval of Policies, Procedures &amp; Standards:</b>	N/A
	<i>Move to Approve: Del Ameko Second: Noah Parraz Vote: Approved</i>
<b>Review TRC Request:</b>	<a href="#">APD: Mobile Video System Trailer (Miguel A. Navrot)</a> \$59,276.10 1. DESCRIPTION: 1. SCI will provide system components per the Customer-approved manufacturer specification. 2. SCI will not provide any additional services

	<p>outside the above Scope of Work and Project Detail, without the Customer’s direction and written permission.</p> <p>2. BUSINESS CASE/JUSTIFICATION: This is for Councilor Jones and CIP set-aside funds will be used. She has requested I order this ASAP.</p> <p>3. MAINTENANCE, TRAINING, AND OTHER ASSOCIATED COSTS:</p> <p>1. Electrical Requirements: The mobile unit uses self-contained power</p> <p>2. Network Requirements: The Customer will provide a mobile “Air Card” for each trailer ordered, prior to trailer delivery, per manufacturer specifications, in order to connect to the Customer-provided ISP.</p> <p>NOTE: Network connectivity is dependent on ISP coverage.</p> <p>3. General Requirements: The Customer will provide a Project Supervisor for project coordination prior to and during installation, and a System Administrator for system management after installation completion. Pre-installation coordination performed by the Customer Project Supervisor will include the completion of all items identified for Customer delivery prior to initiation of on-site installation. The Customer will provide scheduling, access and escorts as required, in order to permit SCI personnel to complete the installation in a time-efficient manner.</p>
	<p><b><i>Move to Approve: Del Ameko</i></b> <b><i>Second: Noah Parraz</i></b> <b><i>Vote: Approved</i></b></p>
	<p><b><u>APD: Genemapper &amp; Genetic Analyzer (Miguel A. Navrot)</u></b> \$368,421.40</p> <p>1. DESCRIPTION: See attached quote.</p> <p>2. BUSINESS CASE/JUSTIFICATION: This is to replace the Crime lab DNA unit’s Genemapper system. It includes the Genemapper software, Genetic Analyzer hardware, and PCs to be used with the system.</p> <p>3. MAINTENANCE, TRAINING, AND OTHER ASSOCIATED COSTS: See attached quote.</p>

	<p>4. IMPACT TO CITY/DEPT RESOURCES: N/A</p>
	<p><i>Move to Approve: Del Ameko</i> <i>Second: Noah Parraz</i> <i>Vote: Approved</i></p>
	<p><a href="#"><u>Vigilante LPR for APD RTCC (Trey Simmons)</u></a> \$61,190.00</p> <p>1. DESCRIPTION: 3 - Mobile LPR 3-Camera System w/ Intergraded Processor 2 - Covert Toolboxes 3 - LPD Camera Mounting Kits 1 - Vigilant Hosted/Managed Centralized LPR Server 2 - Toolboxes, one regular SUV</p> <p>2. BUSINESS CASE/JUSTIFICATION: This system will allow the RTCC to rapidly deploy high-performance license plate recognition (LPR) for special events, tactical operations such as roadside checkpoints, and for use on unmarked vehicles. The Mobility Kit's portability is also ideal for agencies that do not have dedicated LPR patrol vehicles and need to share an LPR system across multiple vehicles.</p> <p>3. MAINTENANCE, TRAINING, AND OTHER ASSOCIATED COSTS: Includes LPR Basic Service Package - 1 year per Camera / Configuration of Hosted/Managed LEARN Server Account / Training on Hardware and Software / Shipping &amp; Handling / Startup and Commissioning / Site Travel</p> <p>4. IMPACT TO CITY/DEPT RESOURCES:</p>
	<p><i>Move to Approve: Del Ameko</i> <i>Second: Noah Parraz</i> <i>Vote: Approved</i></p>
	<p><a href="#"><u>Sunport ASOCS (Patrick V. Frias)</u></a> \$91,375.00</p> <p>1. DESCRIPTION: GCR ASOCS Airfield and Operations Work Order system and Notice to Airmen (NOTAM)to include cloud hosting.</p> <p>2. BUSINESS CASE/JUSTIFICATION: ASOCS is needed to provide accurate FAA Work order and NOTAM reports for Airfield and Airport Operations.</p> <p>3. MAINTENANCE, TRAINING, AND OTHER ASSOCIATED COSTS: Maintenance is included with the cloud hosting.</p>

	4. IMPACT TO CITY/DEPT RESOURCES: None
<b>General Information:</b>	
<b>Total Time:</b>	6:08