

TRC Meeting Minutes:

Date: 8-19-21

Time: 10:00 AM

Location: DTI GRAND CENTRAL, Room

Member	Person Representing (print name)
DTI – Director	Brian Osterloh
DTI- Deputy Director	
DTI – Applications	
DTI – Communications	Stephen McCool
DTI – Infrastructure and Operations	
DTI – ERP	Andi Lako
APD	Anthony Ballo
AFD	Paul Buck
Animal Welfare	Robert Henderson
Aviation	Patrick Frias
Cultural Services	
Cultural Services – Library	Oscar Montiel
Environmental Health	Daniel Salazar
Family and Community Services	
DFAS – Purchasing	Kassandra Ray
DFAS –Risk Management	
Municipal Development	
Parks and Recreation	
Planning	Darryn Phillips
Senior Affairs	Reggie Peterson
Solid Waste	
Transit	Joe Saraphon
What	Agenda
Housekeeping:	
Call to Order	Brian Osterloh
Roll Call	Adam Erhard
Approve of the Agendum:	<i>Motion to Approve:</i> Del Ameko <i>Second:</i> Anthony Ballo <i>Vote:</i> Unanimous – Approved
Review Minutes from Previous TRC Meeting:	<i>Motion to Approve:</i> Del Ameko <i>Second:</i> Oscar Montiel <i>Vote:</i> Unanimous – Approved
Routine Business:	
Review and Approval of Policies, Procedures & Standards:	
Review TRC Request:	APD – SPIDR Tech – Allan Armenta - \$50,000.00

1. Description

SPIDR Tech SaaS - Entire Platform (Patrol, Investigations, Arrest, and Insights Modules)

2. Business Case / Justification

SPIDR is a software tool for improving communication and transparency between agency and community. The platform is designed to incorporate relevant data from APD’s Records Management System (RMS) and/or Computer Aided Dispatch (CAD) system to automatically generate and send customized text and email messages to victims of crime and reporting parties. Subsequently, customers will receive mobile-friendly surveys comprised of questions chosen by your agency that can be utilized to measure community trust and satisfaction. The platform offered in this proposal is entirely Software-as-a-Service (SaaS) and requires no hardware to be installed locally with the agency. The software can be accessed using any modern browser. Security: SPIDR Tech uses Amazon Web Services (AWS) GovCloud for data hosting. Networking via a secure Virtual Private Network (VPN) or API and data is FIPS 140-2 compliant. No uptime guarantee is provided. Any HIPAA protected data must be excluded from transfer. Note: SPIDR Tech may change its Hosting Contractors at any time. Phases of Implementation: CAD feed first (by October 2021) from Tiburon. The RMS feed on the Mark/43 interface approximately one month after go-live. Note: The CAD feed will need to be modified later on to conform to the Motorola Premier 1 CAD system. Data Exit Plan: Customer will be granted five (5) business days access to export data. SPIDR Tech shall certify to Customer the destruction of any Customer Data within the possession or control of SPIDR Tech only if requested.

3. Maintenance, Training and Other

Associated Costs

NA

4. Impact to City / Dept Resources

Minimal

Motion to approve with caveat: Brian Osterloh

Second: Anthony Ballo

Vote: Unanimous – Approved with caveat

Caveat: Project is approved as a pilot program. APD will be required to present pilot program results to TRC/ISC if they wish to continue using this platform after the 6 month pilot is complete.

<p>Review and discuss updates for the Library section of TRC/ISC commodities standard</p>	<p>Oscar Montiel proposed updates to TRC/ISC commodities standard based on equipment that is commonly used for CABQ Libraries.</p> <p><i>Motion to Approve:</i> Del Ameko <i>Second:</i> Oscar Montiel <i>Vote:</i> Unanimous - Approved</p>
<p>Review and discuss updates for the Radio section of TRC/ISC commodities standard</p>	<p>James Beaudet proposed updates to TRC/ISC commodities standard based on equipment that is commonly used for CABQ Radio Systems.</p> <p><i>Motion to Approve:</i> Del Ameko <i>Second:</i> Anthony Ballo <i>Vote:</i> Unanimous - Approved</p>
<p>General Information:</p>	
<p>Total Time:</p>	<p>17:27</p>