

# **TRC Meeting Minutes:**

Date: 6/20/2024

Time: 10:00 AM

Location: DTI GRAND CENTRAL / WebEx – Information Below

<https://cabq.webex.com/cabq/j.php?MTID=m58b7083cc9d90e5f1fb68d11ff13476f>

<b>Voting Members:</b>		<b>Person Representing</b>			
DTI - Director (Chair)		<input checked="" type="checkbox"/>	Mark Leech		
DTI - Deputy Director Infrastructure & Com		<input type="checkbox"/>	Duran Holycross		
DTI - Deputy Director Applications & Data		<input checked="" type="checkbox"/>	Tikashi McConnell		
DTI – Cybersecurity Officer		<input checked="" type="checkbox"/>	Anthony Ballo		
Solid Waste Management		<input checked="" type="checkbox"/>	John Fowler		
Municipal Development		<input type="checkbox"/>	Jorge Gonzalez	<input checked="" type="checkbox"/>	James Foty
Cultural Services		<input type="checkbox"/>	Oscar Montiel	<input checked="" type="checkbox"/>	Troy Smith
Animal Welfare		<input checked="" type="checkbox"/>	Robert Henderson		
Planning		<input type="checkbox"/>	Matt Cummings		
AFR		<input type="checkbox"/>	Ralph Waddles	<input type="checkbox"/>	Paul Buck
APD		<input type="checkbox"/>	Allan Armenta	<input checked="" type="checkbox"/>	Noah Romero
<b>Other Participants or Person Representing:</b>					
<b>Housekeeping</b>					
<input type="checkbox"/> Call to Order					
<input type="checkbox"/> Roll Call					
<input type="checkbox"/> Was there Quorum?		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			
<b>Approve the Agendum:</b>					
<b>Motion to Approve: Troy Smith</b> <b>Second: James Foty</b> <b>Past? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</b>					
<b>Review Minutes from Previous TRC Meeting: 4/18/2024</b>					
<b>Motion to Approve: Troy Smith</b> <b>Second: James Foty</b> <b>Approved Previous Minutes: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</b>					
<b>Routine Business:</b>					

## Review TRC Requests:

**Motion to Discuss: Anthony Ballo**

**Second: James Foty**

**Was Vote Unanimous?**  YES  NO

### Request Details #1

**Project Title - Ziro Provisioning**

**COST: \$136,167.15**

#### 1. Description

Software/Hardware integration with CUCM hyperflex servers that allow departments to make adds/moves/changes to phone settings for employees.

#### 2. Business Case / Justification

This will eliminate many of the Service Desk tickets related to employee's Cisco phones

#### 3. Maintenance, Training and Other Associated Costs

Training is included in the cost.

#### 4. Impact to City / Dept Resources

Reduce or eliminate the need to go through DTI for many types of phone related service requests

**Motion to Approve: Anthony Ballo**

**Second: John Fowler**

**Was Vote Unanimous?**  YES  NO

**Motion to Discuss:**

**Second:**

**Was Vote Unanimous?**  YES  NO

### Request Details #2

**Project Title -**

**Motion to Approve:**

**Second:**

**Was Vote Unanimous?**  YES  NO

## Review and Approval of Policies, Procedures & Standards:

Update Requested For:

**Motion to Approve:**

**Second:**

**Was Vote Unanimous?**  YES  NO

<b>General Information:</b>
<b>Total Time:</b> 23 - Minute Meeting <b>Motion to Adjourn: Anthony Ballo</b> <b>Second: Tikashi</b>