TRC Meeting Minutes:
Date: 6/2/2022
Time: 10:00 AM
Location: DTI GRAND CENTRAL/WebEx -
https://cabq.webex.com/cabq/j.php?MTID=m3d5bd5ccc449325cbe10169674fe5061

What

Housekeeping:
Call to Order
Brian Osterloh called the meeting to order at 10:00am

Roll Call
There was a quorum

Approve of the Agendum:
Motion to Approve: Del Ameko
Second: Mark Leech
The motion carried unanimously

Review Minutes from Previous TRC Meeting:
From 4/7/2022

Motion to Approve: Del Ameko
Second: Mark Leech
The motion carried unanimously

Routine Business:
None

Agenda

Voting Members: Person Representing (print name):
DTI – Director (Chair) Brian Osterloh
DTI- Deputy Director for Infrastructure and Communications VACANT
DTI – Deputy Director for Applications and Data Mark Leech
DTI – Cybersecurity Officer Del Ameko
Municipal Development Jorge Gonzalez
Animal Welfare Robert Henderson
APD Anthony Ballo
AFR Paul Buck
Planning Darryn Phillips
Solid Waste Management
Cultural Services Oscar Montiel

Other Participants: Person Representing (print name):
Municipal Development Jorge Gonzalez
Animal Welfare Robert Henderson
APD Anthony Ballo
AFR Paul Buck
Planning Darryn Phillips
Solid Waste Management
Cultural Services Oscar Montiel
### Review TRC Requests:

<table>
<thead>
<tr>
<th>Project Title:</th>
<th>AGRICULTURAL DRONE - PARK MANAGEMENT – $10,226.68 – Sean O’Neil, Dustin Kiska</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Description</strong></td>
<td>DJI Phantom 4 Multispectral Agricultural Drone with D-RTK 2 Mobile Station - JI - D-RTK 2 Base Station Tripod - JI Air 2S Fly More Combo - Aircraft</td>
</tr>
<tr>
<td><strong>2. Business Case / Justification</strong></td>
<td>The Urban Forestry section within the Park Management Division of the Parks and Recreation Department will be requiring the use of flight Drones to conduct remote sensing environmental monitoring data collections as well as general tree canopy assessments to inform management decisions.</td>
</tr>
<tr>
<td><strong>3. Maintenance, Training and Other Associated Costs</strong></td>
<td>Training for the safe and legal operations of this equipment such as the Part 107 FAA exam will be completed by staff designated as approved operators.</td>
</tr>
<tr>
<td><strong>4. Impact to City / Dept Resources</strong></td>
<td>Minor</td>
</tr>
<tr>
<td><strong>Motion to Approve:</strong></td>
<td>Mark Leech</td>
</tr>
<tr>
<td><strong>Second:</strong></td>
<td>Del Ameko</td>
</tr>
<tr>
<td><strong>The motion carried unanimously</strong></td>
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</tbody>
</table>

### Review and Approval of Policies, Procedures & Standards:

None

### General Information:

The CABQ Planning Department (Tim Skelton and Alan Varela) attended and presented information regarding a software purchase they intend to make for Tyler Technologies Energov product line. TRC members agreed to hold an electronic vote regarding this item as it was not placed in the TRC system in time for today’s meeting. TRC members will review the information provided and will vote electronically on 6/3/2022 at 12:00pm. If approved, the item will move to ISC for final approval.

### Total Time:

27:38