

## **TRC Meeting Minutes:**

Date: 4/7/2022

Time: 10:00 AM

Location: DTI GRAND CENTRAL/WebEx -

<https://cabq.webex.com/cabq/j.php?MTID=m3d5bd5ccc449325cbe10169674fe5061>

<b>Voting Members:</b>	<b>Person Representing (print name):</b>
DTI – Director (Chair)	Mark Leech
DTI- Deputy Director for Infrastructure and Communications	VACANT
DTI – Deputy Director for Applications and Data	
DTI – Cybersecurity Officer	Del Ameko
Municipal Development	Jorge Gonzalez
Animal Welfare	Robert Henderson
APD	Anthony Ballo
AFR	
Planning	Darryn Phillips
Solid Waste Management	John Fowler
Cultural Services	Oscar Montiel
<b>Other Participants:</b>	<b>Person Representing (print name):</b>
<b>What</b>	<b>Agenda</b>
<b>Housekeeping:</b>	
Call to Order	<b>Mark Leech called the meeting to order at 10:02am</b>
Roll Call	<b>There was a quorum</b>
<b>Approve of the Agendum:</b>	<b>Motion to Approve: Del Ameko Second: Jorge Gonzalez The motion carried unanimously</b>
<b>Review Minutes from Previous TRC Meeting:</b>	From 3/11/2022 <b>Motion to Approve: Del Ameko Second: Jorge Gonzalez The motion carried unanimously</b>
<b>Routine Business:</b>	None
<b>Review TRC Requests:</b>	<b>Gideon Taylor eForms - \$40,500.00 – Tom Pino</b> <b>1. Description</b> Gideon Taylor GTEForms is a forms-based workflow automation tool. Compatible with PeopleSoft Fluid user interface, it sits on top of PeopleSoft. GTEForms enhances workflow

capabilities and simplifies the design and maintenance of custom forms.

## **2. Business Case / Justification**

When compared to PeopleSoft forms, GTEForms has more user interface (UI) components that allow better modeling of workflow processes, improved testing capabilities, and better maintenance of code (important when upgrading PeopleSoft). The improved UI is expected to reduce the number of times that a form is rejected during complex workflows because of poorly designed forms. The underlying data model used in GTEForms also greatly simplifies form operations and subsequent data manipulation. This simplified architecture is anticipated to improve the performance of complex forms. The ERP team expect to use GTEForms during the deployment of Talent Acquisition Module (TAM) to solve a number of design issues that have been encountered during edge matching the business requirements with the existing TAM capabilities. A more complete evaluation is provided as a supporting document

## **3. Maintenance, Training and Other Associated Costs**

• Installation and training, \$10,000 • Enterprise Solution, \$30,500 annual licensing • Additional hourly rates available for additional assistance

## **4. Impact to City / Dept Resources**

N/a

**Motion to Approve: Del Ameko**

**Second: Jorge Gonzalez**

**The motion carried unanimously. This item will be scheduled for the next ISC meeting.**

## **Sunport "Where we Fly" - \$20,000.00 – Patrick Frias**

### **1. Description**

Where we fly is an interactive route mapping app that will reside on the abqsunport.com site.

### **2. Business Case / Justification**

The Where we Fly app will provide customers an online route search from the Sunport website that links destinations we currently offer to Airlines that can book the ticket, it will also provide the Sunport with valuable analytics of ticks and search results by destination that we currently do not have to help with Marketing and destination development. the App will also provide the customer options based off of flight duration, and stops or layovers.

	<b>3. Maintenance, Training and Other Associated Costs</b> Standard <b>4. Impact to City / Dept Resources</b> None  <b>Motion to Approve: Del Ameko</b> <b>Second: Jorge Gonzalez</b> <b>The motion carried unanimously</b>
<b>Review and Approval of Policies, Procedures &amp; Standards:</b>	None
<b>General Information:</b>	None
<b>Total Time:</b>	15:44