

TRC Meeting Minutes:

Date: 3/21/2024

Time: 10:00 AM

Location: DTI GRAND CENTRAL / WebEx – Information Below

<https://cabq.webex.com/cabq/j.php?MTID=m58b7083cc9d90e5f1fb68d11ff13476f>

Voting Members:	Person Representing
DTI - Director (Chair)	<input checked="" type="checkbox"/> Mark Leech
DTI - Deputy Director Infrastructure & Com	<input checked="" type="checkbox"/> Duran Holycross
DTI - Deputy Director Applications & Data	<input checked="" type="checkbox"/> Tikashi McConnell
DTI – Cybersecurity Officer	<input checked="" type="checkbox"/> Anthony Ballo
Solid Waste Management	<input checked="" type="checkbox"/> John Fowler
Municipal Development	<input checked="" type="checkbox"/> Jorge Gonzalez
Cultural Services	<input checked="" type="checkbox"/> Oscar Montiel <input type="checkbox"/> Troy Smith
Animal Welfare	<input checked="" type="checkbox"/> Robert Henderson
Planning	<input checked="" type="checkbox"/> Matt Cummings
AFR	<input checked="" type="checkbox"/> Ralph Waddles <input type="checkbox"/> Paul Buck
APD	<input checked="" type="checkbox"/> Allan Armenta
Other Participants or Person Representing:	
Reggie Peterson, Tim Martinez, Chris Sanchez	
Housekeeping	
<input type="checkbox"/> Call to Order	
<input type="checkbox"/> Roll Call	
<input type="checkbox"/> Was there Quorum?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Approve the Agendum:	
Motion to Approve: Jorge Gonzalez Second: Robert Henderson Past? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Review Minutes from Previous TRC Meeting: 3/7/2024	
Motion to Approve: Jorge Gonzalez Second: Ralph Waddles Approved Previous Minutes: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Routine Business:	

Review TRC Requests:

Motion to Discuss: Jorge Gonzalez

Second: Allan Armenta

Was Vote Unanimous? YES NO

Request Details #1

Project Title - DSA - Transportation Services Software

1. Description

DSA would like to purchase this software to help with our scheduling, transportation pick-up and drop offs and Home delivered meals.

2. Business Case / Justification

DSA is currently piggybacking off of transit transportation software. This limits our ability to make the needed changes and configuration we need as a department. With this purchase we would have the ability to customize our routes, scheduling, drivers and utilize mobile devices.

3. Maintenance, Training and Other Associated Costs

Vendor will be responsible for maintenance (cloud base application) and vendor will provided training to staff.

4. Impact to City / Dept Resources

Purchasing this software will greatly benefit our department. We would have the ability to schedule our clients more efficiently and be more productive.

Motion to Approve: Jorge Gonzalez

Second: Duran Holycross

Was Vote Unanimous? YES NO

Review and Approval of Policies, Procedures & Standards:

Update Requested For:

Information Technology Commodities Policy - Add Vendor Genetec Cloud Runner Camera's to Public Safety Area

Motion to Approve: John Fowler

Second: Tikashi McConnell

Was Vote Unanimous? YES NO

General Information:

Total Time:

23 - Minute Meeting

Motion to Adjourn: Jorge Gonzalez

Second: Ralph Waddles