

TRC Meeting Agenda:

Date: 2/7/2022

Time: 9:00 AM

Location: DTI GRAND CENTRAL/WebEx

Voting Members:	Person Representing (print name):
DTI – Director (Chair)	Brian Osterloh
DTI- Deputy Director for Infrastructure and Communications	
DTI – Deputy Director for Applications and Data	Mark Leech
DTI – Cybersecurity Officer	Del Ameko
Municipal Development	Jessica Ridout
Animal Welfare	Robert Henderson
APD	Anthony Ballo
AFR	Ralph Waddles
Planning	Darryn Phillips
Solid Waste Management	John Fowler
Cultural Services	Oscar Montiel
Other Participants:	Person Representing (print name):
Environmental Health	Noah Parraz
DTI – ERP	Andi Lako
DTI – Network	Hipolito Fierro
DFAS – Purchasing	Kassandra Ray
Senior Affairs	Reggie Peterson
Transit	Joe Saraphon
ERP – Project Management	Tom Pino
What	Agenda
Housekeeping:	
Call to Order	Brian Osterloh called the meeting to order at 9:00am
Roll Call	There was a quorum
Approve of the Agendum:	Motion to approve agendum by Mark Leech, Second by Del Ameko. Motion carried unanimously.
Review Minutes from Previous TRC Meeting:	From 1/20/2022 Motion to approve by Del Ameko, Second by Darryn Phillips. Motion carried unanimously.
Routine Business:	
Review TRC Request:	Questica Budgeting System – Tom Pino, Lawrence Davis 1. Description Questica will be providing the new Budgeting system for the City of Albuquerque. 2. Business Case / Justification

	<p>Support for the current system, Hyperion, has ended through Oracle. A Statement of Work, including project scope and requirements, was sent to eight different suppliers with budgeting systems. The field was narrowed down to 4, 2 and then final award went to Questica based on price and system features.</p> <p>3. Maintenance, Training and Other Associated Costs</p> <ul style="list-style-type: none"> • Recurring annual cost is \$196,500; 5% increase per year • Implementation (one-time cost) is \$302,400 • Total Year 1 is \$498,900 • Total 5-Year contract is \$1,345,839 <p>4. Impact to City / Dept Resources</p> <ul style="list-style-type: none"> • Easier / quicker budget preparation • Easier / quicker budget book preparation • Error Reduction • Reduce Head Count • Reduce Redundancy of Work • Internal/external stakeholder engagement • System Automation/System Consolidation • Centralize/Share Information • Create a Budget Workflow • Access to Analysis/Reporting • Organization-wide Consistency • Enable Current Fiscal Year Budget Management • Wider Transparency / Wider Involvement <p>Purchase Requisition Number</p> <p>Motion to approve by Brian Osterloh, Second by Mark Leech. Motion carries unanimously. This item has been approved by TRC and will move to ISC for final approval.</p>
Review and Approval of Policies, Procedures & Standards:	<p>Change Management Policy</p> <p>Motion to approve by Mark Leech, Second by Del Ameko. Motion carried unanimously.</p>
General Information:	
Total Time:	24:14