


TRC Meeting Agendum



Date: July 2, 2015

Time: 10:00 AM

Location: DTI GRAND CENTRAL, Room 205

Member	Person Representing (print name)
Chief Information Officer (DTI Department Director)	
DTI – Associate CIO (Applications)	
DTI – Associate CIO (Infrastructure)	
DTI – Communications Manager	
DTI – ERP Manager	
DTI – APD Technology Svcs. Manager	
Animal Welfare	
Aviation	
Cultural Services	
Cultural Services – Library	
Environmental Health	
Family and Community Services	
DFAS – Purchasing	
DFAS – Risk Management	
Fire	
Internal Audit (non-voting)	
Municipal Development	
Parks and Recreation	
Planning	
Senior Affairs	
Solid Waste Management	
Transit	

WHAT	WHO	TIME	AGENDA
Housekeeping:			Next TRC Meeting is on July 16, 2015.
Call to order	Andre		
Roll call	Ramona		
Approve of the Agendum:	Andre		
Review Minutes from Previous TRC	Andre	1	Last meeting was held on June 18, 2015.  TRC 2015-06-18_Minutes.pdf
Routine Business:		0	
Review TRC Request	All	5	<ul style="list-style-type: none"> CaseWare Software (Dinah V. Varela), \$23,425.00. 1-Government GASB Reporting Bundle (up to 5 users per year); 10-Government GASB Reporting License Individual (includes technical support, software patches, version upgrades and GASB content updates). Our current system does not have financial statement or report writer capability.

Review and Approval of Policies, Procedures & Standards	All	10	<p>Policies, Procedures & Standards</p> <ul style="list-style-type: none"> • New • Revised: Review of Mobile Device Policy and supporting Procedure This Policy Applies to all city employees regarding mobile device approval criteria, monitoring responsibilities and appropriate use of a city supplied mobile device or a city subsidized mobile phone. The attached policy requires TRC review and approval. <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  Mobile Device Policy_July 2015.pdf </div> <div style="text-align: center;">  Mobile Device Procedures_July 2015.pdf </div> </div> <ul style="list-style-type: none"> • Retired
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	
Total Time		16	