TRC Meeting Minutes: Date: March 1, 2018

Time: 10:00 AM

Location: DTI GRAND CENTRAL, Room 205

Member	Person Representing (print name)
DTI – Director/CIO	Peter Ambs
DTI – Application Manager	Brian Osterloh
DTI – Communications Manager	Polo Fierro
DTI – Infrastructure and Operations Manager	Andre O'Brien
DTI – ERP	Paul Chapman
DTI – APD	Mark Leech
AFD	
Animal Welfare	
Aviation	
Cultural Services	
Cultural Services - Library	Oscar Montreal
Environmental Health	
Family and Community Services	
DFAS – Purchasing	
DFAS – Risk Management	
Internal Audit	Alan Gutowski
Municipal Development	Rachelle Karman
Parks and Recreation	
Planning	Darryn Phillips
Senior Affairs	Gary Anderson
Solid Waste Management	
Transit	Ron Dupuy

WHAT	WHO	TIME	AGENDA
Housekeeping:			Next TRC Meeting is March 15, 2018
Call to order	Andre	0	**Meeting called to order at 10:04 am.**
Roll call	Sylvia	0	**There was a quorum.**
Approve of the Agendum:	Andre		**Motion to approve Agenda by Brian Osterloh; seconded by Mark Leech. Motion carried.**
Review Minutes from Previous TRC	Andre	1	Last meeting was held on May 4, 2017
Routine Business:		0	
Review TRC Request	All		**Trend Hosted Email Security (Andre O'Brien), $21,840.00.** • Migrate upstream e-mail filtering to Trend. • Trend provides complete coverage for all users 33% cost of the current solution. • Training and installation is free. $21,840 will also be the annual cost. **Motion to commence discussion by Brian Osterloh; second by Mark Leech. Motion carried.** **Andre O'Brien DTI Infrastructure and Operations Manager spoke on behalf of this request and answered the questions of the committee. Call to question by Mark Leech; second by Paul Chapman. Motion carried unanimously.** • **Item approved by the TRC Committee.**
Review and Approval of Policies, Procedures &	All	0	Information Technology Commodity Procurement Policy **Motion to open discussion by Brian Osterloh; second by Mark Leech. Motion carried.**

Standards			**Andre O'Brien went over the Information Technology Commodity Procurement Policy to the committee. Mr. O'Brien answered the Committee Members questions. Motion to approve by Mark Leech; second by Chris Clark. Motion carried. Information Technology Commodity Procurement Policy approved by the TRC Committee.**
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	
Total Time			**Motion to adjourn by Brian Osterloh; second by Andre O'Brien. Motion carried unanimously. Meeting adjourned at 10:22 am.**