

ISC Meeting Minutes:

Date: October 12, 2016

Time: 1:30 p.m.

Location: ITSD - Grand Central

P	Stephanie Yara City Council	P	Peter Ambs COA, Dept. of Technology & Innovation (DTI)	A	Dr. Laurie Schatzberg UNM
P	John Keck Workers' Compensation Administration	A	Jared Quintana Lockheed Martin	P	Tim Skelton COA, Planning
P	Dave Mathews Deputy Director, Cultural Services		Guests: Paul Chapman, Narong Saraphon, Stan Low,		

WHAT	WHO	TIME	AGENDUM
Announcements			
Call to order	Andre O'Brien		Meeting called to order at 1:30
Roll Call	Sylvia Martinez		There was a quorum.
Review and Approve Agendum	Andre O'Brien		Motion to approve the Agenda by Dave Mathews, Second by Tim Skelton.
Review and Approve Minutes from Previous ISC Meeting	Andre O'Brien		Last meeting held June 8, 2016 Please see attach ISC Minutes. Peter Ambs made the motion to approve June 8, 2016 meeting minutes: second by Tim Skelton. Motion carried unanimously.
Public Comment			
ISC Actions			<u>Transportation Mobile ticketing app (Stan F. Low)</u>, \$63,750.00. <ul style="list-style-type: none"> • the design and launch of a mobile ticketing application that allows passengers to purchase bus passes through the app, and present the smart phone screen as the bus flash pass. • This app will remove from Transit the need to buy machines that accept credit cards and issue bus pass media. The app will allow passengers to buy bus passes anytime, anywhere. For passes purchased through this channel, Transit will not be required to produce any media. Motion to commence discussion by Time Skelton; second by Dave Mathews. Motion carried unanimously. Stan Low, Transit IT Division Manager, presented the processes to the Mobile Ticketing App, to the ISC Committee. Mr. Low answered questions from the Committee. Call to question by Dave Mathews: motion carried unanimously.

**Standard Equipment
over \$25K Approved
by the IT Services
Manager**

[Recreational Event & League Management Software](#),
\$199,510.00.

- License and implement Recreational Event & League Management Software (RELMS) for use by Parks & Rec, Family & Community Services, and Senior Affairs. This software - Vermont Systems' RecTrac and WebTrac - is a hosted solution that was selected through an RFP.
- The City has no comprehensive system - and in most cases, no system - for managing recreational leagues, events, and activities. This software provides this functionality along with an online interface for sign-up, payment, league info (team standings, schedules, cancellations, etc), as well as facility reservations.
- Ongoing support and costs will be provided by DTI and the user departments.
- Increased productivity and data visibility for City resources. Online services will be available for community members.

[PC Refresh - Continued](#), \$253,067.00.

- This is a continuation of the technology refresh process which is meant to keep users at the City of Albuquerque equipped with reasonably current computing resources.
- As part of the PC refresh project, these PCs and laptops will be used to replace outdated, out-of-warranty devices in numerous departments throughout the city.
- There should be no additional costs associated with this project. Desktop computers come with 5-year warranties, laptops come with 3-year protection.
- Newer computers have been shown to be more reliable and require fewer service calls and associated downtime for users.

[APD - KACE Licenses](#), \$57,195.15.

- 1400 licenses for the K1000 Systems Management Appliance and 1400 licenses for the K2000 Systems Deployment Appliance
- The K1000 Systems Management Appliance will allow APD Tech Services to keep an active inventory of our IT Hardware, patch software/OS vulnerabilities and install new software. The K2000 Systems Deployment Appliance will allow APD Tech Services to deploy up-to-date OS images in a quick manner than significantly improves on our current process.
- The quote we received included 3 years of coverage for both sets of licenses at a cost of

\$44,425.02.

[Netbackup Upgrade](#), \$85,278.90.

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- Increase storage capacity of the current system to allow for growth and all systems to be backed up to disk and leave tape as archive.
- There is not enough capacity in the current system to back all data to disk

[Library 3M Intelligent Return System - Aug 2016](#),

\$171,622.35.

- As part of the Library's RFID Migration, we would like to complete the installation of the a 3M Intelligent Return System at the Central and Unser Library. This easy-to-use intuitive interface allows library customers to instantly check their items in, helping speed their return to the shelves to be borrowed again. This technology eliminates much of the time that is spent accepting items at the front desk and clearing customer's records, so circulation staff can devote more time to serving customers. This is a Library Automation Hardware and Software Commodity under 3M Library Systems Automated Material Handling and Detection.
- The Library has offered customers the option to check out their materials on their own using the 3M SelfCheck Systems for over 15 years. The Library circulates over 4.5 million items annually and more than 80% of this task is done by customer's serving themselves. In 2012 we started giving the customer's the ability to check their own material in using 3M's Intelligent Return and Sorting System and would like to complete the installation of the sorting system at the Central and Unser Library. This system enables us to get our staff out of the back room and serve our customer in person. The Intelligent Return and Sorting System will sort the incoming items into 5 bins that will be configured for the most efficient movement of items to return books to the shelves and

sending reserved materials to their pick up locations. This system lowers costs and increases productivity by easing staff workloads and reducing injuries due to repetitious movements.

- Estimated annual Service & Maintenance following the initial 12 month warranty - \$14,540.

[APD - 2FA Nano Card Readers](#), \$40,895.00.

- 2FA PCPROX 82 SERIES HID 125KHZ PROX. 500 total.
- These card readers will allow APD to meet CJIS compliance by allowing us to protect our data behind two factors of authentication. The nano readers are recommended for Toughbooks, as they have a small profile that does not stick out of the unit and provide the greatest portability.

[uPublic Equipment](#), \$333,576.27.


- This purchase is for various hardware/peripherals which will be used by uPublic during the execution of their contract with the City. This purchase include computers, cables and various production equipment. This purchase has been authorized by IPEG.
- The purchase of this equipment will assist uPublic in fulfilling its contractual requirements for broadcasting on government TV stations.
- There is no anticipated maintenance, training or other associated costs with this purchase. Items purchased will need to be tracked to ensure these items are catalogued and included in the City's inventory of equipment currently being used by this entity.
- The funding for this purchase has been authorized by IPEG and does not impact City/Department Funds.

[APD - VESTA 911 Migration](#), \$1,949,923.09.

- This quote allows APD's 911 center upgrade to the new VESTA 7.0 software/hardware. It includes all of the necessary licensing, software, hardware, servers and other equipment to completely upgrade our 911 call center.
- The current CS1000/Vesta system was installed in 2011 by Century Link as the reseller from Airbus. Airbus resells to Century Link and Airbus has notified the state they will no longer support the CS1000/Vesta system as of end of 2016.

With the new system Vesta 7.0, we will be upgrading to a single provider as Airbus has now incorporated the telephony switch into their product. The Vesta system has been installed in Santa Fe and Sandoval Regional Communication Center.

Because the switch will be within the CPE (Computer

			<p>Phone Equipment) we will be able to establish additional service queues which will enhance service levels with the possible introduction of call trees and queues for the fire department which they currently do not utilize.</p> <p>Airbus via Century Link was selected as they are the current provider and very few options are available for 911 telephony which can handle a large sized 911 center as exists in the city of Albuquerque.</p> <ul style="list-style-type: none"> The impact to the city will be the installation of a state of the art, single vendor telephony system which will improve the functionality and call handling process <p>APD Radios for 116th Cadet Class, \$81,368.75.</p> <ul style="list-style-type: none"> 25 - XG-25P Portable radios New radios are needed for the 116th cadet class because existing 5400 and 5500 model radios are obsolete and the manufacturer no longer makes parts to repair them.
Review IS Requests over \$25K		0	
Review and Approval of Policies	All		<p>Mobile Device Policy and Procedure is being submitted for review and approval.</p>  <p>Mobile Device Policy and Procedures_Sep</p> <p>Paul Chapman, Associate Chief Information Officer, discussed the justification and the benefits to the changes made to the Policy and Procedure. Motion by Peter Ambs; Second by Dave Mathews. Call to question by Peter Ambs Motion carried unanimously.</p>
New Business		0	
Large Project Status			
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	
Action Items		0	
Total Time			Motion to adjourn by Dave Mathews; second by Tim Skelton. Meeting adjourned at 1:49