

**ISC Meeting Minutes**  
**DATE: February 9, 2022**

X	Joseph Griego City Council	X	Brian Osterloh Dept. of Technology & Innovation (DTI)		Dr. Stephen D. Burd UNM
X	Timothy P. Thackaberry	X	Jesse Muniz City of Albuquerque	X	Tim Skelton COA, Planning Department
X	Catherine A. Nicolaou Sacred Wind Communications				

WHAT	AGENDA
<b>Announcements</b>	
<b>Call to order</b>	<b>Brian Osterloh called the meeting to order at 1:32pm</b>
<b>Roll Call</b>	<b>There was a quorum.</b>
<b>Review and Approve Agendum</b>	<b><i>Motion to Approve: Tim Skelton Second: Tim Thackaberry Vote: Unanimous (Catherine Nicolaou Abstained from Vote) – Approved by ISC</i></b>
<b>Review and Approve Minutes from Previous ISC Meeting</b>	From August 11, 2021 and December 8, 2021 <b><i>Motion to Approve: Brian Osterloh Second: Jesse Muniz Vote: Unanimous (Catherine Nicolaou Abstained from Vote) – Approved by ISC</i></b>
<b>Public Comment</b>	
<b>ISC Actions</b>	<p><b><i>Review and Vote on Purchases:</i></b></p> <p>1. Questica Budgeting System – Tom Pino, Lawrence Davis:</p> <p><b>Description:</b> Questica will be providing the new Budgeting system for the City of Albuquerque.</p> <p><b>Business Case / Justification</b> Support for the current system, Hyperion, has ended through Oracle. A Statement of Work, including project scope and requirements, was sent to eight different suppliers with budgeting systems. The field was narrowed down to 4, 2 and then final award went to Questica based on price and system features.</p> <p><b>Maintenance, Training and Other Associated Costs</b> Recurring annual cost is \$196,500; 5% increase per year. Implementation (one-time cost) is \$302,400. Total Year 1 is \$498,900. Total 5-Year contract is \$1,345,839</p> <p><b>Impact to City / Dept Resources</b> Easier / quicker budget book preparation • Error Reduction • Reduce Head Count • Reduce Redundancy of Work • Internal/external stakeholder engagement • System Automation/System Consolidation • Centralize/Share Information • Create a Budget Workflow • Access to Analysis/Reporting • Organization-wide Consistency • Enable Current Fiscal Year Budget Management • Wider Transparency / Wider</p>

	<p>Involvement</p> <p><b><i>Motion to Approve at amended amount (up to \$1.6M): Brian Osterloh</i></b></p> <p><b><i>Second: Tim Skelton</i></b></p> <p><b><i>Vote: Unanimous (Catherine Nicolaou Abstained from Vote) – Approved by ISC</i></b></p> <p><b><i>Review Revised Policies (VOTE TO TAKE PLACE NEXT MEETING):</i></b></p> <p><b><i>Cybersecurity Policy</i></b></p> <p><b><i>Enterprise Application and Software Policy</i></b></p> <p><b><i>Incident Reporting and Response Policy for Abuse Using Technology</i></b></p> <p><b><i>Change Management Policy</i></b></p>
<b>Technology Overview</b>	
<b>General Information</b>	<b>Brian Osterloh provided updates regarding hiring in the Department of Technology and Innovation.</b>
<b>Adjourn</b>	<b>2:24 pm (51:08 Minutes)</b>