

ISC Meeting Minutes


Date: December 9, 2015

Time: 1:30 p.m.

Location: DTI - Grand Central

P Peter Ambs COA, Dept. of Technology & Innovation (DTI)	P Stephanie Yara City Council	P Tim Skelton COA, Planning	P Dave Mathews COA, Cultural Services Dept.
P John Keck Workers' Compensation Administration	A Dr. Laurie Schatzberg UNM	P Jared Quintana Air Force Research Laboratory (AFRL)	

A: Absent

WHAT	WHO	TIME	AGENDUM
Announcements			Next meeting scheduled January 13, 2016
Call to order	Andre O'Brien		Meeting was called to order at 1:30pm.
Roll Call	Ramona		There was a quorum.
Review and Approve Agendum	Andre O'Brien		Tim Skelton made a motion to approve the Agenda. Second by John Keck. Motion carried unanimously.
Review and Approve Minutes from Previous ISC Meeting	Andre O'Brien	1	Last meeting held November 12, 2015 <div style="text-align: center;">  ISC Minutes 11-12-15.pdf </div> <p>Dave Mathews made a motion to approve the 11/12/15 Meeting Minutes; second by Tim Skelton. Motion carried unanimously.</p>
Public Comment			
ISC Actions	All	29	<ul style="list-style-type: none"> <p><u>Conference and Meeting Room Upgrades (Timothy C. Skelton), \$32,380.34.</u> Development Review Services Conference Room upgrades to support meetings with customers and internal staff. These upgrades will also take pressure off of other Planning Department meeting / conference room assets. As the Planning Department becomes more and more reliant upon utilizing technology to do every day business, there is a much greater demand for Planning Department meeting assets both within the department as well as outside departments utilizing Planning conference areas and rooms. These upgrades will provide an additional asset for use by Planning Staff and other departments to conduct business by electronic means and provide backup facilities for when other conference facilities are unavailable.</p> <p>Motion to commence discussion by Tim Skelton; second by Dave Mathews. Tim Skelton discussed the justification for the purchase request item. There were questions from the Committee, including a brief focus on Ethernet security considerations. Andre O'Brien will work with Paul Chapman and Hipolito Fierro to ensure measures are in place in this regard. Motion to approve purchase by Peter Ambs; second by Dave Mathews. Motion carried unanimously.</p>

- [RiskSense Vulnerability Assessment and management software \(Arthur C. Montoya\), \\$139,343.75.](#) Information security network and application vulnerability assessment and Risksense management software. Assessment to be conducted by RiskSense (formally CAANes group).

1. The Information Security assessment will identify security vulnerabilities within the City of Albuquerque's

- a) Networked infrastructure and,
- b) Public facing applications.

Once identified, action will be taken for the remediation of these vulnerabilities.

2) The RiskSense management software is necessary to organize and coordinate the remediation activities of vulnerabilities discovered during the assessment process. Note: the Risksense management software is currently active.

The total amount and the proposal attached includes a one year renewal of the license.

Motion to commence discussion by Dave Mathews; second by Peter Ambs. Paul Chapman gave an overview of the purchase request item as it relates to the department’s current process for managing and remediating I/T security vulnerabilities. There was a brief question and answer session with the Committee. The purchase item includes two parts: toolset (RiskSense) and professional services (security posture assessment). The vendor was previously vetted by the State, and the City is utilizing the State’s price agreement. Jared Quintana highlighted the DODs STIGs (Security Technology Implementation Guides) as potential reference sources and/or guidelines for the City. Call to question/motion to approve purchase by Dave Mathews. Motion carried unanimously.

- [Library KACE Endpoint Systems Management Toolset \(John F. Meier\), \\$53,640.92.](#) The Library is following the DTI Service Desk’s lead in the purchase of the Dell/KACE Systems Management and Deployment Product.

Purchase on CES contract# 2012-027 204-003TIG.

As with the DTI Service Desk, the Library does not have a client management and deployment tool. The KACE product will enable Library IT Staff to deploy configuration changes such as software and patches, track hardware and software inventory, and assist with troubleshooting staff and public access computer devices. We currently perform these tasks onsite during open hours impacting staff productivity and our customers’ use of the public access computers.

3 years Dell KACE Support and Maintenance included in purchase price.

Motion to commence discussion by Stephanie Yara; second by Jared Quintana. Paul Chapman and Joshua Griego discussed

			the purchase request item and answered questions from the Committee. Call to question/motion to approve purchase by Peter Ambs; second by Tim Skelton. Motion carried unanimously.
Standard Equipment over \$25K Approved by the IT Services Manager			
Review IS Requests over \$25K			
Review and Approval of Policies	All		
New Business		0	
Large Project Status			
Problems, Warnings, Situational Awareness, Saved Rounds?	All		
Action Items		0	
Total Time		30	Motion to adjourn by Tim Skelton; second by Dave Mathews. Meeting adjourned at 2:00 PM.