


## ISC Meeting Minutes

Date: October 14, 2015

Time: 1:30 p.m.

Location: ITSD - Grand Central

P	<b>Peter Ambs</b> COA, Dept. of Technology & Innovation (DTI)	P	<b>Stephanie Yara</b> City Council	P	<b>Tim Skelton</b> COA, Planning	P	<b>Dave Mathews</b> COA, Cultural Services Dept.
P	<b>John Keck</b> Workers' Compensation Administration	P	<b>Dr. Laurie Schatzberg</b> UNM	P	<b>Jared Quintana</b> Lockheed Martin		

WHAT	WHO	TIME	AGENDUM
Announcements	Peter Ambs		Welcome new ISC Member, Dave Mathews.
Call to order	Andre O'Brien		Meeting was called to order at 1:30pm.
Roll Call	Ramona		There was a quorum.
Review and Approve Agendum	Andre O'Brien		Laurie Schatzberg made a motion to approve the Agenda. Second by Dave Mathews. Motion carried unanimously.
Review and Approve Minutes from Previous ISC Meeting	Andre O'Brien	1	Last meeting held September 9, 2015.   ISC Minutes 09-09-15.pdf  Laurie Schatzberg made a motion to approve the 9/9/15 Meeting Minutes; second by Peter Ambs. Motion carried unanimously.
Public Comment			
ISC Actions	All	24	<ul style="list-style-type: none"> <li><b>ISA Upgrade (Andre O'Brien), \$242,485.87.</b> Upgrade the ISA to support new SSL protocols and SSL web filtering. The ISA server is running outdated SSL protocols and the current web filtering does not filter SSL traffic. The F5 will allow the City to keep up with new protocols and filter traffic other than http (port 80). There are training classes for two people included with the purchase. Annual maintenance will be about \$50k/year. <b>Motion to commence discussion by Stephanie Yara; second by Tim Skelton. Andre O'Brien gave an overview of the purchase request item, and answered questions from the Committee. Call to question/motion to approve purchase by Peter Ambs. Motion carried unanimously.</b></li> <li><b>Systems Mgt Toolset - Kace (Chris Hollowwa), \$151,999.00.</b> The DTI Service Desk is pursuing the purchase of the Dell/Kace Systems management toolset. The Service Desk does not have a client management toolset. Client management tools deploy configuration changes such as software and patches, track hardware and software inventory and assist with troubleshooting end user devices. Without these capabilities, these functions have to be conducted manually, often requiring technicians to visit desktops or recruiting end users to assist. <b>Motion to commence discussion by Dave Mathews; second by</b></li> </ul>

			Stephanie Yara. Chris Hollowwa provided background and information regarding the purchase request item, and answered questions from the Committee. Call to question/motion to approve purchase by Peter Ambs. Motion carried unanimously.
Standard Equipment over \$25K Approved by the IT Services Manager			<ul style="list-style-type: none"> <li>• <a href="#">Fleet Copier</a>, \$31,891.19, Ralph Waddles. Copy machine for our Fleet division, will replace current copier/lease agreement.</li> <li>• <a href="#">2015 Annual replacement of PC's</a>, \$29,995.86, Stan F. Low. Each year we replace 1/5 of the PC's in the Department. This is this year's replacement. PC's reach end of life after about 5 years. Those that are still functional will be spares, however new ones are needed to replace those that have broken or are doing their best to break.</li> </ul>
Review IS Requests over \$25K		0	
Review and Approval of Policies	All		
New Business		0	
Large Project Status			
Problems, Warnings, Situational Awareness, Saved Rounds?	All		November 11 <sup>th</sup> is the next scheduled ISC Meeting. This is a City Holiday. Reschedule date? <b>Peter Ambs confirmed that the 11/11/15 Meeting will be canceled. The scheduling of an alternate date will be determined if/when any items are pending ISC review by the first week of November.</b>
Action Items		0	
<b>Total Time</b>		25	<b>Motion to adjourn by Peter Ambs; second by Tim Skelton. Meeting adjourned at 1:55 PM.</b>