


ISC Meeting Minutes

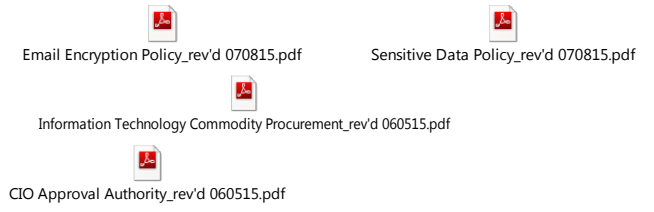
Date: August 12, 2015

Time: 1:30 p.m.

Location: DTI - Grand Central

P	Stephanie Yara City Council	P	Peter Ambs COA, Dept. of Technology & Innovation (DTI)	P	Dr. Laurie Schatzberg UNM
P	John Keck Workers' Compensation Administration	P	Jared Quintana Lockheed Martin	P	Tim Skelton COA, Planning

WHAT	WHO	TIME	AGENDUM
Announcements			
Call to order	Andre O'Brien		Meeting was called to order at 1:30pm.
Roll Call	Sylvia		There was a quorum.
Review and Approve Agendum	Andre O'Brien		Laurie Schatzberg made a motion to approve the Agenda. Second by Tim Skelton. Motion carried unanimously.
Review and Approve Minutes from Previous ISC Meeting	Andre O'Brien	1	<p>Last meeting held July 8, 2015.</p> <div style="text-align: center;">  ISC Minutes 07-08-15.pdf </div> <p>Laurie Schatzberg made a motion to approve the 7/8/15 Meeting Minutes; second by Tim Skelton. Motion carried unanimously.</p>
Public Comment			
ISC Actions	All	10	<ul style="list-style-type: none"> Real Time Interface between POSSE and iNovah (Yolanda L. Barreras), \$53,800.00. System Innovators will develop the following enhanced iNovah Software for the City of Albuquerque. Real Time interface between the POSSE-Computronix System and iNovah. The interface will be used to inquire payment data from the host system. This inquiry will be based off of a customer account/permit number. Stored procedures will be used. Each Interface Software Module carries annual interface maintenance. This amount is in addition to the current annual maintenance. These additional maintenance dollars will be pro-rated year 1 to be coterminous with existing maintenance agreement(s). Albuquerque has selected July as their fiscal year for maintenance payments. Posse-Computronix Interface – Standard inquiry/update interface: @ \$7,500.00 for a total cost @ \$15,000.00 for two years. Motion to commence discussion by Tim Skelton; second by Peter Ambs. Brian Osterloh and Tim Skelton presented some background information and justification for the purchase request item, and answered questions from the Committee. Motion to approve purchase by Stephanie Yara. Motion carried unanimously.

Standard Equipment over \$25K Approved by the IT Services Manager			<ul style="list-style-type: none"> ● Trapeze servers to support Virtualization, \$97,322.06, Stan F. Low. Best practices require a mirror image of the virtualization host for the Disaster Recovery site. Also, Trapeze requires a Database and Scheduling server not be virtualized. These are the servers and software required to complete our virtualization effort, after the original plan was altered by CDW-G and IBM consultations. ● Mobile concepts, \$25,500.00, Ralph Waddles. This warranty is for the MDT's in our department. Regarding instances of product failure, we ship unit and/or parts back for warranty replacement. This will relieve the burden of units being without an MDT for dispatches to calls. ● Update to APD/OEM Projector/Screens Project, \$147,203.80, Rishma Khimji. 3 NEC DLP PROJECTORS, LAMPS, CABLES AND OTHER ACCESSORIES SUCH AS HDMI CABLES, TRANSMITTERS. ALSO INCLUDED ARE TOUCH SCREEN PANEL, CONTROL SYSTEMS AND 3 YR WARRANTY 1 HP SB Z230 i7 Desktop 1 BTO HP Z640 Desktop 3 HP Elite Display LED 27" TV 1 UPS 3 3D Projectors including LAMPS, CABLES AND OTHER ACCESSORIES SUCH AS HDMI CABLES, TRANSMITTERS AND WARRANTY. THE EOC IS WORKING ON UPGRADING THEIR AUDIO VISUAL COMPONENTS TO BE BETTER SUITED FOR EMERGENCY OPERATIONS AND PROVIDE EFFECTIVE/EFFICIENT SERVICES DURING EMERGENCY SITUATIONS.
Review IS Requests over \$25K		0	
Review and Approval of Policies	All	10	<ul style="list-style-type: none"> ● Revised: <ul style="list-style-type: none"> ○ Policies <ul style="list-style-type: none"> ○ Security <ul style="list-style-type: none"> ▪ E-mail encryption policy ○ General <ul style="list-style-type: none"> ▪ Sensitive Data ○ Hardware/Software <ul style="list-style-type: none"> ▪ Information Technology Commodity Procurement ▪ CIO Approval Authority <div style="text-align: center; margin-top: 10px;">  <p style="font-size: small; margin: 0;"> Email Encryption Policy_rev'd 070815.pdf Sensitive Data Policy_rev'd 070815.pdf Information Technology Commodity Procurement_rev'd 060515.pdf CIO Approval Authority_rev'd 060515.pdf </p> </div> <p style="margin-top: 10px;">Call to question/motion to approve the revised and reviewed policies by Peter Ambs. Motion carried unanimously.</p>
New Business		0	
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	
Action Items		0	
Total Time		21	Motion to adjourn by Laurie Schatzberg; second by Tim Skelton. Meeting adjourned at 1:51PM.