

## ISC Meeting Minutes

Date: April 8, 2015

Time: 1:30 p.m.

Location: ITSD - Grand Central

<b>P</b>	<b>Stephanie Yara City Council</b>	<b>P</b>	<b>Peter Ambs COA, Dept. of Technology &amp; Innovation (DTI)</b>	<b>P</b>	<b>Dr. Laurie Schatzberg UNM</b>
<b>P</b>	<b>Tim Skelton COA, Planning</b>	<b>P</b>	<b>Clint Hubbard APD</b>	<b>A</b>	<b>John Keck Workers' Compensation Administration</b>

A: Absent

WHAT	WHO	TIME	AGENDUM
<b>Housekeeping:</b>	Peter Ambs		Thank you to Dr. Schatzberg for her time and dedication to the Information Services Committee, and her willingness to serve another 3-year term. We're grateful to have her with us.
<b>Call to order</b>	Andre O'Brien		<b>Called to order at 1:31pm.</b>
<b>Roll Call</b>	Ramona	1	<b>There was a quorum.</b>
<b>Review and Approve Agendum</b>	Andre O'Brien		<b>Motion to approve the Agenda by Stephanie Yara; second by Laurie Schatzberg. Motion carried unanimously.</b>
<b>Review and Approve Minutes from Previous ISC Meeting</b>	Andre O'Brien	1	<p>Last meeting held March 11, 2015</p> <div style="text-align: center;">                       ISC Minutes 03-11-15.pdf                 </div> <p><b>Peter Ambs made a motion to approve the Minutes from March 11, 2015; second by Stephanie Yara. Motion carried unanimously.</b></p>
<b>Public Comment</b>			
<b>ISC Actions</b>	All	7	<ul style="list-style-type: none"> <li> <a href="#">(DOJ) Smart911 Application for APD/Comm Cener Emergency Communciations (Rishma Khimji) - \$82,000.00.</a> SMART911 LICENSES – 22; BACKUP POSITION LICENSES – 20; SETUP AND CONFIGURATION. The purpose of implementing the Rave Mobile Safety's Smart911 product is to provide the community with enhanced communications with our Emergency Communication Center operators and dispatchers. It is a patented technology that provides call takers, dispatchers and first responders with additional data from the caller in order to increase response times and improve our response effectiveness.                     </li> </ul> <p>Per the DOJ Settlement Agreement, APD must ensure that it engages with the community to “integrate community and problem-oriented policing principles into its management, policies and procedures, recruitment, training, personnel evaluations, resource deployment, tactics, and accountability systems (DOJ Settlement Agreement, p. 79, Paragraph 255). The Settlement Agreement also stipulates that APD will be trained to engage with the community, including establishing “methods and strategies to improve public safety and crime prevention through community engagement” (DOJ Settlement Agreement, p. 79, Paragraph 258a). To ensure there is effective responses to the community, APD must also provide</p>

			<p>“problem-oriented policing tactics, including a review of the principles behind the problem solving framework developed under the “SARA Model” (Scanning, Analysis, Response, Assessment), which promotes a collaborative, systematic process to address issues of the community, safety, and quality of life” (DOJ Settlement Agreement, p. 79, Paragraph 258d).</p> <p>This product will effectively provide us with a way to fulfill our responsibilities to the Settlement Agreement by partnering with the community and partner agencies such as the Albuquerque Fire Department (AFD). It provides a site where members of the community can create profiles within Smart911 and include critical data about themselves, their family members, their homes and work places, medical conditions and other important information that could help expedite emergency services when they call 9-1-1.</p> <p>Chief and budget have approved this purchase for DOJ. Rave is the only vendor providing such services, so this can be a sole source purchase.  YEARLY COST = \$77k, starting in year 2 through year 5.  Year one costs = \$82K (including year 1 maintenance + setup).</p> <p><b>Motion to commence discussion by Clint Hubbard; second by Tim Skelton. Rishma Khimji presented some background information and justification for the purchase request item, and there was a brief question and answer session. Call to question/motion to approve purchase by Peter Ambs. Motion carried unanimously.</b></p>
<p><b>Standard Equipment over \$25K Approved by the IT Services Manager</b></p>			<ul style="list-style-type: none"> <li>• <a href="#">COA VoIP Upgrade</a>, \$7,333,444.73, Hipolito Fierro. The City of Albuquerque submitted an RFB to secure a vendor/reseller to provide City Standard Cisco equipment; Cisco VoIP Telephony Equipment, supporting Network Equipment, Licensing, UPS backup and installation services. This RFB was awarded to Presidio and the funding was approved by City Council.</li> </ul> <p>This project will allow the City to engage with Presidio Network Solutions to provide assistance in implementing the VOIP project to include:</p> <ul style="list-style-type: none"> <li>• Transition and migration of existing, legacy PBX telephone systems to Cisco VoIP Infrastructure</li> <li>• Redesign and upgrade of the existing Cisco VoIP Infrastructure to accommodate the added sites</li> <li>• Replacement of existing Cisco Network equipment (as required), to provide the enterprise VoIP solution for the Cisco VoIP environment at all City locations.</li> <li>• Replacement of and install of all City stations/phones to VoIP handsets.</li> <li>• Provide an enterprise Backup and Disaster Recovery (DR) solution for the VoIP environment.</li> <li>• Security solution to safeguard the City’s VoIP assets from internal and external threats.</li> </ul> <p>Maintenance and support for the equipment and licenses will be for 5 years. Training will provided to the City employees and technical staff. Installation and training will be accomplished via a P/T contract with Presidio and will be reviewed and approved by City staff and City Council; through the appropriate process.</p> <p>After 5 years, the City will be responsible for the annual maintenance fees.</p>

			<ul style="list-style-type: none"> <li>• <a href="#">Sunport PD Mobile Radio order 2015</a>, \$37,467.50, Patrick V. Frias. 14 - M5300 Mobile Radios for Police cars with associated peripherals, Control unit, remote mount and mic. Sunport police are upgrading cars and will also upgrade the older Mobile radios.</li> </ul>
<b>Review IS Requests over \$25K</b>		0	
<b>Review and Approval of Policies</b>	All	0	
<b>New Business</b>		0	
<b>Large Project Status</b>			
<b>Problems, Warnings, Situational Awareness, Saved Rounds?</b>	All	0	
<b>Action Items</b>		0	
<b>Total Time</b>		10	<b>Motion to adjourn by Laurie Schatzberg; second by Clint Hubbard. Motion carried unanimously. Meeting adjourned at approximately 1:41 PM.</b>