ISC Meeting Agendum

Date: March 17, 2016   Time: 1:30 p.m.   Location: ITSD - Grand Central

Stephanie Yara **City Council**	**Peter Ambs** **COA, Dept. of Technology** **& Innovation (DTI)**	**Dr. Laurie Schatzberg** **UNM**
John Keck **Workers' Compensation** **Administration**	**Jared Quintana** **Lockheed Martin**	**Tim Skelton** **COA, Planning**

WHAT	WHO	TIME	AGENDUM
Announcements			
Call to order	Andre O'Brien		
Roll Call			
Review and Approve Agendum	Andre O'Brien		
Review and Approve Minutes from Previous ISC Meeting	Andre O'Brien	1	Last meeting held February 2, 2016 Please see attach ISC Agendum.
Public Comment			

ISC Actions			**DNATS/FPATS Migration and Services (Mark T. Leech),** $60,005.00
			   • Over the years, Ed Longhi has written a number of applications for APD including:
			OTIS (Officer Training Information System)
			CIRIS (Complaint Information and Resolution Information System)
			MRIAD+ (Multi Relational Internal Affairs Database)
			ICRIIS FPTS (Finger Print Tracking System)
			ICRIIS DNATS (DNA Tracking System)
			
			This request is for migration functionality to be built into FPTS, DNATS and (if time allows) OTIS. It also covers regular programming services until Dec 31 2016.
			   • All of these applications were custom developed for APD and do not represent "best of breed" for the industry. Additionally, the databases are proprietary and do not support SQL access. Therefore migrating away from this platform is becoming increasingly necessary. OTIS, CIRIS and MRIAD already have migration strategies identified. This request will:
			* Ensure that the City maintains support on remaining applications
			* Add functionality to export databases from FPATS and DNATS into a CSV format file at any point, once alternatives have been identified.
			   • Maintenance, Training, and Other Associated Costs are Included.

			Enterprise Archiving (Andre O'Brien), $169,501.96.
			- Purchase the Veritas Enterprise Vault. This will allow the city to archiving of e-mail and data files. This quote includes maintenance for the following year - Each year the City needs about 30% more storage, this product will take it off the tier-1 storage and move it to tier-2 storage. This will also reduce backup times and costs as the archived data is deduped. As the data is deduped it reduces the space required on backups and storage. This quote includes $47k of installation help. - Ongoing maintenance will be about $25k annually. **Enterprise Intercom and Paging (Hipolito Fierro),** $152,030.19. - Purchase Singlewire. InformaCast Advanced Notification is a full-featured emergency notification solution that enables people to reach an unlimited number of Cisco IP phones, speakers, and other devices with text and live, ad-hoc, pre-recorded, or text-to-speech audio. - In an effort to improve and leverage the City's Cisco VoIP system and phones, Singlewire's InformaCast Advanced Notification will be implemented to help departments take advantage of legacy overhead paging systems. City Management and security can leverage InformaCast to send directed emergency communications, alerts and messages to overhead paging, fire alerting speaker systems and directly to staff phones via the intercom feature. - Annual maintenance will be approximately $25k

Standard Equipment over $25K Approved by the IT Services Manager				**Balloon Museum - Ideum Interactives, $105,525.00.**

Balloon Museum - Ideum Interactives, $105,525.00.
- Creative development, software and hardware of two (2) touch screen computer interactive exhibits for the Balloon Museum's STEM-based initiative, The Weather Lab. The interactives are being designed by Ideum, a Corrales-based company that has sole source rights to the product. Ideum specializes in high-end computer-based museum exhibits, writes the software and builds the hardware for these exhibits. The quote is broken down by the two interactives. There are some in-kind costs being provided by the museum, which are listed within the quote document and reflected in the overall project cost.
- The Weather Lab is a STEM-based initiative that will serve as part of an overall strategy toward gaining accreditation for the Balloon Museum. The interactives are a major component of the entire exhibit, and will provide high-quality, hands-on experiences for visitors to The Weather Lab, which will be opened within the next 12 months.

Storage Expansion, $166,120.64.
- Increase the storage of the production VM clusters to accommodate new and existing projects.
- Currently there is a storage shortage of 30TB in the VM clusters, this will provide that an additional storage for about two more years.
- 3 years maintenance is included.

SaaS, $84,500.00.
- The DFAS Purchasing Division requests to procure software as a service solution from Transcepta, Global Solution, which is the only Oracle validated procurement service integration system. The SaaS is a procure-to-pay network solution, an electronic data interchange (EDI) that will enable the City and its suppliers to exchange procurement documents via Trancepta's network supplier hub.
- The SaaS will move the city from its current outdated paper-based exchange of purchasing documents to its suppliers through an electronic middleware supplier network hub system. Transcepta will receive an inbound file from the PeopleSoft ERP Purchasing module, an deliver purchase orders to suppliers via their preferred delivery method. In turn, the City will receive inbound invoices, purvhase order acknowledgements and advance shipping notices from the City's suppliers. Transcepta will process these documents documents to resolve them into a common format, and feed the resulting common format into the City's ERP system. Once in PeopleSoft, the invoice data documents will be automatically imported into PeopleSoft staging tables for further downstream invoice processing via the Voucher build process. Additionally, supplier invoice image files will be imported and made referenceable via the PeopleSoft voucher pages. The SaaS will eliminate the manual processes involved in the management of paper documents and will greatly

			improve AP's invoice processing and payment timeline, enhance supplier relationships and reduce the risk of lowered bond ratings due to late payments and leverage supplier discounts. It will also provide a portal for suppliers to check document processing and payment status to quickly obtain the payment status of invoices.
			• The initial cost associated with this acquisition includes a $6,500.00 one-time set-up fee, which encompasses providing all supplier enablement tasks and a monthly fee of $6,500.00 per month per 500 on-boarded suppliers. Should the City discover the requirement to add additional suppliers, the monthly fee will nominally increase per 500 additional suppliers.
			• The implementation of this SaaS will require minimum effort on the part of the ERP technical team and a scrub of supplier data from the Accounts Payable Division, which encompasses configuring PeopleSoft a single Integration Broker Node definition and activate service operations to the Transcepta system environment. On an on-going basis it will have a minimal impact on ERP resources since Transcepta will be responsible for the monitoring and providing corrective action when data is not fully sent and received between their system the City's PeopleSoft ERP System.
			Park Security, $36,677.50.
			• Two Radios for the Park Security program that will be used during the patrol of city parks.
			• The city has assigned two vehicles to be used to patrol city parks and they will need to have contact with city of Albuquerque security and each other.
Review IS Requests over $25K		0	

Review and Approval of Policies	All	15	• Revised:
			  o Policies
			    o **Security**
			      ▪ E-mail encryption policy
			    o **General**
			      ▪ Sensitive Data
			    o **Hardware/Software**
			      ▪ Information Technology Commodity Procurement
			      ▪ CIO Approval Authority

New Business		0	
Large Project Status			
Problems, Warnings, Situational Awareness,	All	0	

Saved Rounds?			
Action Items		0	
Total Time		25	