

**ISC Meeting Agendum & Minutes**

Date: March 14, 2012

Time: 1:30 p.m.

Location: ISD - Grand Central

Y	Jon Zaman City Council	Y	Peter Ambs ITSD	Y	Clint Hubbard APD
Y	Dr. Bernard J. Sharum Capella University	Y	Chris Framel Water Utility		

WHAT	WHO	TIME	MINUTES
<b>Housekeeping:</b>			
<b>Call to order</b>	Peter Ambs	1	
<b>Roll Call</b>	Lydia	1	
<b>Review and Approve Agendum</b>	Peter Ambs	1	<b>Clint Hubbard made motion to approve the Agendum. Jon Zaman second the motion. Remaining agreed.</b>
<b>Review and Approve Minutes from Previous ISC Meeting</b>	Peter Ambs	2	<p>Last meeting held December 14, 2011 – Minutes available for review at:  <a href="http://www.cabq.gov/isd/documents/information-services-committee-meeting-agendum-minutes-dec-14-2011.pdf/view">http://www.cabq.gov/isd/documents/information-services-committee-meeting-agendum-minutes-dec-14-2011.pdf/view</a> <b>Clint Hubbard made motion to approve the previous minutes . Jon Zaman second the motion. Remaining agreed.</b></p> <p>December 14 2011.doc</p>
<b>Public Comment</b>		0	

**TRC Actions and Members Present**

0

**Date: December 15, 2011 – Time 10:00AM – No Meeting**  
**Date: January 5, 2012 – Time 10:00AM – No Meeting**  
**Date: January 19, 2012 – Time 10:00AM – No Meeting**  
**Date: February 02, 2012 – Time 10:00AM**

- [Mid-Block Parking Pay Stations](#) - Robert A. Nunez - \$470,800.00 DMD is submitting this TRC Request in an effort to recognize Parkeon Mid-Block parking stations as a commodity. The devices were first purchased in late 2005 and installed in mid 2006. To date they have been working continuously in production with no significant maintenance issues. It is DMD's hope to recognize Parkeon Mid-block parking pay station as a commodity. **Brain Osterloh made motion to acknowledge receipt of this request noting the technology has been in use and providing business value to the City for several years and with recommendation to make parking stations a commodity and Parkeon Mid-Block parking stations a standard. Remaining agreed.**

**Policies, Procedures & Standards Revised**

- Information Technology Commodities(Revised) **Brian Osterloh made a motion to approve with modification that Parking Stations be commodity and Parkeon Mid-Block Parking Stations be standard for the Parking Stations commodity. Robert Nunez second the motion. Remaining agreed.**

Information  
Technology Commodity

Y	Peter Ambs ITSD	N	Gary Anderson Senior Affairs	N	Eddie Andujo FCS	Y	Chris Framel WUA	N	Cedric Dalton FIRE
Y	Patrick Frias AVI	Y	Andy Garcia Parks & Recreation	Y	Clint Hubbard APD	N	Dave Mathews CSD	Y	Eddie Gonzales FIRE
Y	John Meier CSD-Library	Y	Danny Nevarez EHD	Y	Robert Nunez DMD	Y	Brian Osterloh ITSD	N	Alan Gutowski Risk Mgmtnt
N	Lt. Jeff McDonald APD	N	Kyle Roth Planning	Y	Joe Saraphon/Stan Low TRANSIT	Y	Vince Quijano ERP	Y	Bernadette Sandoval Purchasing

<p><b>Standard Equipment over \$25K Approved by the IT Services Manager</b></p>		0	<ul style="list-style-type: none"> <li>• <a href="#">AFD-Unit Laptop</a> – Cedric O. Dalton –FIRE - \$249,757.00- Panasonic toughbooks. Win7 Intel based processor. These are for all fire dept trucks and vehicles to communicate with all dispatches.</li> <li>• <a href="#">AFD-Portable Radios</a> - Cedric O. Dalton –FIRE - \$60,270.00 - Maex-c81xx portable p5450 800 mhz radios. Natural progression and replacement of fire dept personal radios.</li> <li>• <a href="#">QueTel Upgrade</a> - Cedric O. Dalton – FIRE - \$80,000.00 -Replacing the existing evidence management software with the newest version, web based system using Microsoft SQL Server database and Net ASP.</li> <li>• <a href="#">Wireless Access Points for City Hall</a> – Kristen Woodard - \$24,826.49 - These LWAPs will provide wireless coverage throughout all of City Hall. Adding these additional LWAPs will improve signal strength and increase performance for both the old and new sides of City Hall.</li> <li>• <a href="#">Fiber installation for Core network Equipment</a> - Arthur C. Montoya - \$25,190.55 - Fiber installation for Core network Equipment. multimode fiber installation within City Hall central computer room.</li> <li>• <a href="#">Leadership Aca phase 1</a> - Jeff S. McDonald - \$38,178.96 - 2-overhead projectors-Electrical install Interactive White board-hp Desktop 8200</li> <li>• <a href="#">Library Network Switches FY12</a> - John F. Meier -_Replace EoL Cisco 1760 Routers with Cisco 3560G Switches at all 16 branch libraries.</li> <li>• <a href="#">Aviation PD Radio's P5450</a> - Patrick V. Frias - \$74,767.50 - 50- P5450 Radio's with ProVoice digital with associated batteries and clips. New Digital Radio's are needed to replace older obsolete units for PD radio communication.</li> <li>• <a href="#">spare DR600's</a> - Stan F. Low - \$33,300.00 -_DRI is the vendor of the DR600, a computer that is installed on every Fixed Route vehicle. The DR600 drives all destination signs and announcements required by the ADA. This request is to acquire 10 spares from the same company we've been buying from for the last 12 years.</li> <li>• <a href="#">Leadership phase 2</a> - Jeff S. McDonald - \$27,835.97 – 20 Student laptops, 20 warranties for laptops, 1 storage cart for laptops, 1 HP printer, and warranty for printer.</li> <li>• <a href="#">Aviation PD radio's P5450</a> - Patrick V. Frias - \$117,030.00 -_50- P5450 Radio's with ProVoice Digital and associated batteries and clips. New Digital Radio's are needed to replace older obsolete units for PD radio communication.</li> </ul>
<p><b>New Business</b></p>		0	

<b>Review IS Requests over \$25K</b>	All	20	<ul style="list-style-type: none"> <li>• <a href="#"><u>FCS Community Centers Case Management Proof of Concept</u></a> – Mark Leech - \$44,785.00 FCS wish to configure and deploy client track as a proof of concept for Community Centers. If successful, there are a number of other needs across the department for similar solutions. <b>Clint Hubbard made motion to approve. Peter Ambs second the motion. Remaining agreed.</b></li> <li>• <a href="#"><u>Library 3M Intelligent Return and Sorting System - FY 12</u></a> - John F. Meier - \$199,862.00 - As part of the Library’s RFID Migration, we would like to implement 3M’s Intelligent Return and Sorting System. This easy-to-use intuitive interface allows library customers to instantly check their items in, after which the system sorts the items into bins, helping speed their return to the shelves to be borrowed again. This technology eliminates much of the time that is spent accepting items at the front desk and clearing customer’s records, so circulation staff can devote more time to serving customers. <b>Clint Hubbard made motion to approve. Chris Framel second the motion. Remaining agreed.</b></li> </ul>
<b>Review and Approval of Policies</b>	All	0	
<b>Other New Business</b>			
<b>Large Project Status</b>			
<b>Unfinished Business</b>			
<b>Problems, Warnings, Situational Awareness, Saved Rounds?</b>	All	0	
<b>Action Items</b>		0	
<b>Total Time</b>		25	