

**ISC Agendum:
August 8, 2018**

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| Stephanie Yara City Council | Brian Osterloh (Acting) COA, Dept. of Technology & Innovation (DTI) | Dr. Laurie Schatzberg UNM |
| Christopher Schroeder Real time Solutions | Jared Quintana Lockheed Martin | Tim Skelton COA, Planning |
| Jesse Muniz Acting Chief Procurement Officer City of Albuquerque | Guests: | |

| WHAT | WHO | TIME | AGENDUM |
|---|-----------------|------|---|
| Announcements | | | |
| Call to order | Andre O'Brien | | |
| Roll Call | Sylvia Martinez | | |
| Review and Approve Agendum | Andre O'Brien | | |
| Review and Approve Minutes from Previous ISC Meeting | Andre O'Brien | | Last meeting held July 11, 2018. ISC Meeting Minutes for May 4, 2017 and July 11, 2018 sent to ISC Committee for review. |
| Public Comment | | | |
| ISC Actions | | | <p><u>APD Case Management solution (Allan Armenta)</u>, \$198,000.00. 07/11/2018.</p> <ul style="list-style-type: none"> • Case Management solution for the Albuquerque Police Department. • With staff currently keeping various case related data in many different locations, APD has long needed a Case Management solution. <p>With Records and Management, Inc. APD looks to leverage the city's Hyland OnBase implementation to meet our needs, developing new workflows to not only store case related data, but also ease the work it takes to manage this data. The solution will focus on the following areas and add new items as they are discovered:</p> <ul style="list-style-type: none"> • Make it easier and quicker for staff to upload documents • Eliminate the need for creating folders manually • Provide reporting on missing documents • Improve process of internal and external access • Audit reports • Records retention <ul style="list-style-type: none"> • Services: Total \$180,000.00 Licenses: Reporting Dashboards Module: \$10,000.00 Annual Maintenance for Reporting Dashboards: \$2,000.00 Hyland ShareBase (annual cost): \$6,000.00 Total being \$198,000.00 plus gross receipts tax and travel if applicable. A detailed breakdown is attached. • Please see pages 10 (Assumptions), 12 and 13 (Appendix D: Duties/Responsibilities of Parties) of the attached <u>APD_CaseManagement_CostEstimate_06092018.pdf</u> for what is |

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| | | | <p>expected and required.</p> <p><u>Sunport Billing Mgmt System (Patrick V. Frias)</u>, \$112,633.36. 07/16/2018.</p> <ul style="list-style-type: none"> • ABRM (Airport Billing Management) software upgrade and Cloud Host Migration • ABRM software version outdated and is needing to be upgraded for additional features that will enable the Aviation dept to streamline Airline Billing. |
| Standard Equipment over \$25K Approved by the IT Services Manager | | | <p><u>Security Cameras for Fire Management</u>, 31,82691. July 18, 2018</p> <ul style="list-style-type: none"> • Security Cameras for APD Fire Management location • Update and extend security cameras for APD Fire Management <p><u>CF33</u> \$28,465.00. July 12, 2018</p> <ul style="list-style-type: none"> • Panasonic CF33(25), docks and carry straps. • Replenish old models that are past end of life. • These units will be put on the city domain. |
| Review IS Requests over \$25K | | 0 | |
| Review and Approval of Policies | All | | |
| New Business | | 0 | |
| Large Project Status | | | |
| Problems, Warnings, Situational Awareness, Saved Rounds? | All | 0 | |
| Action Items | | 0 | |
| Total Time | | | |