


TRC Meeting Minutes

Date: October 2, 2014

Time: 10:00 AM

Location: ITSD GRAND CENTRAL, Room 205

Member	Person Representing (print name)
ITSD – Division Manager	Peter Ambs
ITSD – Application Manager	Mickey Fehr, proxy for Brian Osterloh
ITSD – Communications Manager	Kristen Sanders, proxy for Polo Fierro
ITSD – Infrastructure and Operations Manger	Andre O'Brien
Animal Welfare	Michael Silva
Aviation	Pat Frias
Cultural Services	N/P Dave Mathews
Cultural Services – Library	John Meier
Environmental Health	N/P Danny Nevarez
Family and Community Services	N/P Eddie Andujo
DFAS – ERP	N/P Dennis Pacheco
DFAS – Purchasing	Cheryl Vigil
DFAS – Risk Management	N/P Alan Gutowski
Fire	Ralph Waddles
Internal Audit (non-voting)	Lew Witz
Municipal Development	Robert Nunez
Parks and Recreation	N/P Tim Martinez
Planning	Darryn Phillips
Police	Rishma Khimji
Senior Affairs	N/P Gary Anderson
Solid Waste Management	N/P Tony Schupp
Transit	N. Joe Saraphon

WHAT	WHO	TIME	AGENDA
Housekeeping:			Next TRC Meeting is on October 16, 2014
Call to order	Andre	0	The meeting was called to order at 10:05 am.
Roll call	Ramona	1	There was a quorum.
Approve of the Agendum:	Andre	0	Motion to approve the Agendum by Joe Saraphon; second by Andre O'Brien. Motion carried unanimously.
Review Minutes from Previous TRC	Andre	1	Last meeting held September 18, 2014.  TRC 2014-09-18_Minutes.pdf Motion to approve the Minutes for September 18, 2014 by Joe Saraphon; second by Mickey Fehr. Motion carried unanimously.
Routine Business:		0	
Review TRC Request	All	8	<ul style="list-style-type: none"> APD Recruiting copier/printer upgrade (Timothy R. Espinosa) - \$10,597.86. 1 Bizhub 654E Konica Minolta multifunction copier/scanner/fax/printer/machine. The current printer combo machine that is being used by the

			<p>recruiting unit is old and outdated. This upgrade will replace the old machine.</p> <p>Purchase item was discussed by Rishma Khimji. Motion to approve purchase by Andre O'Brien; second by Mickey Fehr. Motion carried unanimously.</p> <ul style="list-style-type: none"> • SAP Crystal Reports (Timothy R. Espinosa) - \$156,241.23. 20-SAP BUSINESS ANALYTICS PROF USER 10-SAP SUP RNW CUSTOM 2-SAP SUP RNW CUSTOM 1-SAP SUP RNW CUSTOM <p>Crystal reports are used daily by several parts of the organization in order to create reports from our data bases to be used by our department for reference.</p> <p>Purchase item was presented by Rishma Khimji. Motion to commence discussion by Robert Nunez; second by Andre O'Brien. There was a round table discussion amongst the committee members. There was a motion to approve the purchase and add the item as a City Standard by Robert Nunez. Second by Peter Ambs. Motion carried unanimously.</p>
Review and Approval of Policies, Procedures & Standards	All	0	<p>Policies, Procedures & Standards</p> <ul style="list-style-type: none"> • New • Revised: • Retired
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	<ul style="list-style-type: none"> • Mckinely CC computers and tablets (Eddie V. Andujo) - Mr. Andujo will provide a status update on the purchase at the TRC meeting in October. <p>Speaker was not present at the meeting, so the topic will be postponed until further notice.</p>
Total Time		10	Motion to adjourn by Andre O'Brien; second by Michael Silva. Motion carried unanimously. 10:15 am