


TRC Meeting Agendum

Date: September 18, 2014

Time: 10:00 AM

Location: ITSD GRAND CENTRAL, Room 205

Member	Person Representing (print name)
ITSD – Division Manager	
ITSD – Application Manager	
ITSD – Communications Manager	
ITSD – Infrastructure and Operations Manger	
Animal Welfare	
Aviation	
Cultural Services	
Cultural Services – Library	
Environmental Health	
Family and Community Services	
DFAS – ERP	
DFAS – Purchasing	
DFAS – Risk Management	
Fire	
Internal Audit (non-voting)	
Municipal Development	
Parks and Recreation	
Planning	
Police	
Senior Affairs	
Solid Waste Management	
Transit	

WHAT	WHO	TIME	AGENDA
Housekeeping:			Next TRC Meeting is on October 2, 2014
Call to order	Andre	0	
Roll call	Ramona	1	
Approve of the Agendum:	Andre	1	
Review Minutes from Previous TRC	Andre	1	Last meeting held September 4, 2014.  TRC 2014-09-04_Minutes.pdf
Routine Business:		0	
Review TRC Request	All	15	<ul style="list-style-type: none"> • Utility Trac Plus (Jeanne M. Tunell) - \$14,548.25. Online software tool that tracks, analyzes, and reports on PNM/BP utility consumption. Based on pilot it streamlines reporting on utility consumption. Unlimited training & support at no cost. Annual fee on application. • EMS report writing (David Mowrey) - \$260,500.00. This

			software will enhance our report writing capabilities. This software will work for both EMS and Fire reporting. Fire runs nearly 80,000 calls for emergency services and each of those calls require documentation. Many reports are requested by other agencies and more accurately track details of an incident that may be used for legal purposes. Maintenance will occur an annual fee. All Field personnel will need minimal amount of training on shift.
Review and Approval of Policies, Procedures & Standards	All	0	Policies, Procedures & Standards <ul style="list-style-type: none"> • New: • Revised: • Retired:
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	
Total Time		18	