## TRC Meeting Agendum

Date: July 03, 2014 Time: 10:00 AM Location: ITSD GRAND CENTRAL, Room 205

Member	Person Representing (print name)
ITSD – Division Manager	
ITSD – Application Manager	
ITSD – Communications Manager	
ITSD – Infrastructure and Operations Manger	
Animal Welfare	
Aviation	
Cultural Services	
Cultural Services – Library	
Environmental Health	
Family and Community Services	
DFAS – ERP	
DFAS – Purchasing	
DFAS – Risk Management	
Fire	
Internal Audit (non-voting)	
Municipal Development	
Parks and Recreation	
Planning	
Police	
Senior Affairs	
Solid Waste Management	
Transit	

WHAT	WHO	TIME	AGENDA
Housekeeping:			Next TRC Meeting is on July 17, 2014
Call to order	Andre		
Roll call	Ramona	1	
Approve of the	Andre	1	
Agendum:			
Review Minutes from Previous TRC	Andre	1	TRC 2014-06-05_Minutes.pdf Last meeting held June 5, 2014
		0	June 19, 2014 Cancelled.
Routine Business:		0	
Review TRC Request	All	25	• Mckinely CC computers and tablets (Eddie V. Andujo) \$18,434.00. HP Proone 600 (500gb hd,4gb ram). Samsung Galaxy Note 16gb, 3gb ram. Hp LaserJet Pro M251nw. Newer computers to replace older ones, tablets for recreation program. Printers, older ones to be replaced. 3 years warranty.

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<ul> <li>APD Microsoft Office (Timothy R. Espinosa) – \$428,436.80. 1200 MS GSA Office pro plus licenses, 50 MS GSA Visio STD, and 10 MS GSA Project licenses. The police department as a whole is in need of having Microsoft Office installed on its computers. The software will streamline the work flow of officers and especially supervisors who are constantly being tasked with completing spread sheets and word documents for tracking data.</li> <li>Permitting and Planning Systems Replacement and <u>Upgrades (Timothy C. Skelton)</u> – 2,300,000.00. Purchase, license, installation and configuration of "POSSE", a software product owned and licensed by COMPUTRONIX, USA. This system will replace all critical functionality currently managed by the KIVA software system and provide new web based functionality for Planning Department Customers, Staff and other City Departments including Business Registration, Special Event Permitting, Online Inspection Requests, Online Building Permits and online payments. The new system will allow the Planning Department to complete automation in several areas including electronic plan review for department boards and commissions such as DRB, EPC and others. The new system will provide new functionality for other divisions in the Planning Department which currently have no automated or digital processes. Purchase of Hardware and O/S, VM- Ware software to run the software and the cost of a project manager to represent the City's interests with the vendor.</li> <li>The Planning Department's KIVA software system is obsolete and at end of its useful life. The company that owns KIVA has dropped meaningful support of the product and no updates or bug fixes are available from any source. KIVA currently manages all permitting, inspections and case management issues for the Planning Department and annual fee payments around 7 million (plus) annually.</li> <li>Ist year training, maintenance and startup costs included in stated price. \$58,000 Annual Support and License subscription to Depar</li></ul>
<ul> <li>Planning Wide Format Scanner (Michelle A Gricius) - \$25,820.91. Oce Tc4 Color Scanner (36" Wide Format</li> </ul>

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Review and Approval of Policies, Procedures & Standards	All	0	<ul> <li>Policies, Procedures &amp; Standards</li> <li>New</li> <li>Revised:</li> <li>Retired</li> </ul>
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	
Total Time		28	