

TRC Meeting Minutes

Date: June 5, 2014

Time: 10:00 AM

Location: ITSD GRAND CENTRAL, Room 205

Member	Person Representing (print name)
ITSD – Division Manager	Peter Ambs
ITSD – Application Manager	Brian Osterloh
ITSD – Communications Manager	Polo Fierro
ITSD – Infrastructure and Operations Manger	Andre O'Brien
Animal Welfare	Michael Silva
Aviation	N/P Pat Frias
Cultural Services	Dave Mathews
Cultural Services – Library	John Meier
Environmental Health	Noah Parraz (proxy for Danny Nevarez)
Family and Community Services	
DFAS – ERP	Vince Quijano
DFAS – Purchasing	Cheryl Vigil
DFAS – Risk Management	N/P Alan Gutowski
Internal Audit (non-voting)	N/P Lew Witz
Municipal Development	N/P Robert Nunez
Parks and Recreation	N/P Tim Martinez
Planning	Darryn Phillips (proxy for Tim Skelton)
Police	Clint Hubbard
Senior Affairs	N/P Gary Anderson
Solid Waste Management	
Transit	N/P Stan Low
Fire	N/P Cedric Dalton

WHAT	WHO	TIME	AGENDA
Housekeeping:			Next TRC Meeting is on June 19, 2014
Call to order	Andre		
Roll call	Ramona	1	There was a quorum.
Approve of the Agendum:	Andre	1	Motion to approve the Agendum by Brian Osterloh; second by Dave Mathews. Motion carried unanimously.
Review Minutes from Previous TRC	Andre	1	 <p>TRC 2014-05-01_Minutes. Last meeting held 05/01/2014 May 15, 2014 Cancelled</p> <p>Motion to approve the Minutes for May 1, 2014 by Dave Mathews; second by Brian Osterloh. Motion carried unanimously.</p>
Routine Business:		0	
Review TRC Request	All	27	<ul style="list-style-type: none"> Special Investigations Computers (Timothy R. Espinosa) - \$22,469.76. 8 Apple Mac books

8 Apple I-MAC desktops. The special investigations division has been tasked with many high risk/sensitive case responsibilities and need the protection that the apple computers provide. They also need the ability to view and manipulate surveillance video which is also provided by this equipment.

Motion to begin discussion by Andre O'Brien; second by Brian Osterloh. Call to question/motion to approve purchase by Brian Osterloh. Motion carried unanimously.

- **Volunteer Program Management Software** - Brian Osterloh - \$37,240.00. License (annual basis) and implement Samaritan Technologies' volunteer program management software to be used throughout the City and coordinated by ABQ Volunteers. The City gains great value from over 7,000 volunteers in functions spanning most City departments. This software will allow easier advertisement of volunteer opportunities, volunteer sign-up, time tracking, etc.

Motion to begin discussion by Clint Hubbard; second by Andre O'Brien. Brian Osterloh reviewed the anticipated purpose and capabilities of the purchase item. There was a brief question and answer session. Call to question/ motion to approve purchase by Dave Mathews; motion carried unanimously.

- **WebEOC Hardware (Timothy R. Espinosa)** – \$47,903.51.
Custom Wiring and Cabling
DVN Integration
Systems Training
Lift Rental
Edge Blend and Warp Software
Hardware for Automatic Calibration
HP Z620 Workstation 16GB RAM, 2TB HDD, Nvidia K5000 Graphics Cards
APC 1500VA Smart UPS
HP 27" ZR2740W LED DisplayPort Monitor
The Office of Emergency Management is tasked with managing major events that occur in the Albuquerque Area. They recently are in the process of purchasing WEBEOC software. This is the equipment that is needed in order to have the Emergency operations center up and able to run the software.

Motion to begin discussion by Andre O'Brien; second by Dave Mathews. Brian Osterloh spoke on behalf of Roger Ebner, EOC, expressing that the current equipment has not been upgraded in several years, and there is a need to bring it up-to-date for improved capabilities. Motion to approve purchase by Clint

			Hubbard; second by Dave Mathews. Motion carried unanimously.
Review and Approval of Policies, Procedures & Standards	All	0	Policies, Procedures & Standards <ul style="list-style-type: none"> • New • Revised: • Retired
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	
Total Time		30	Motion to adjourn by Brian Osterloh; second by Dave Mathews. Motion carried unanimously.