## TRC Meeting Minutes Date: April 3, 2014

Time: 10:00 AM

Location: ITSD GRAND CENTRAL, Room 205

Member	Person Representing (print name)
ITSD – Division Manager	Peter Ambs
ITSD – Application Manager	Brian Osterloh
ITSD – Communications Manager	Polo Fierro, Garrett Quintana
ITSD – Infrastructure and Operations Manger	Andre O'Brien
Animal Welfare	Michael Silva
Aviation	Pat Frias
Cultural Services	Dave Mathews
Cultural Services – Library	John Meier
Environmental Health	Noah Parraz (proxy for Danny Nevarez)
Family and Community Services	
DFAS – ERP	Vince Quijano
DFAS – Purchasing	Cheryl Vigil
DFAS – Risk Management	N/P Alan Gutowski
Internal Audit (non-voting)	Lew Witz
Municipal Development	N/P Robert Nunez
Parks and Recreation	N/P Tim Martinez
Planning	N/P Tim Skelton
Police	Clint Hubbard, Tim Espinosa
Senior Affairs	Gary Anderson
Solid Waste Management	
Transit	Stan Low, Joe Saraphon
Fire	N/P Cedric Dalton

WHAT	WHO	TIME	AGENDA
Housekeeping:			Next TRC Meeting is on April 17, 2014
Call to order	Andre	1	
Roll call	Ramona	1	There was a quorum.
Approve of the Agendum:	Andre	1	Andre O'Brien made a motion to amend the Agendum to exclude the last item for review (Sunport FY14 dell
Agendum.			3010) due to a revision by the requestor. Second by Brian Osterloh. Motion carried unanimously.
Review Minutes from Previous TRC	Andre	2	TRC 2014-03-06_Minutes.  Last meeting held March 6, 2014  Motion to approve the Minutes for March 06, 2014 by Brian Osterloh; second by Andre O'Brien. Motion carried unanimously.
I/T Update:	Peter	10	Peter Ambs provided a brief update on the I/T status of the City.

Review TRC Request  All  Page 14	<b>Routine Business:</b>		0	
significant security risk to the City as no	Review TRC Request	All	25	Beaudet - \$61,552.88 - Replace two Communication Service Monitors. Existing service monitors were purchased at the time the EDACS radio systems were installed in 1998. The existing Service Monitors are unsupported and can't be calibrated.  James Beaudet explained the need for upgrading the existing equipment with the purchase item, and answered questions from the Committee. Call to question by Peter Ambs. Motion to approve purchase by Brian Osterloh; second by Andre O'Brien. Motion carried unanimously.  • WebEOC - Timothy Espinosa - \$168,219.50. WebEOC professional Standard Edition along with cost for planning, training, implementation, travel costs and per diem provide specialized tools for managing crisis information and emergency response. It can be used to manage any and all events, agencies, and organizations. WebEOC includes a default set of boards and plug-ins that enable any agency to begin using it almost immediately. An agency can use any or all of the boards as-is or build an unlimited number of boards and forms tailored to local requirements. Within the context of WebEOC, a board is an electronic display that allows you to transmit and share information in real-time among other WebEOC users. WebEOC boards are the equivalent of large, chronological, or topical paper-based boards that, for years, dominated every EOC and command center around the world.  Roger Ebner, Director, Office of Emergency Management, discussed the purchase request item. There were questions from the Committee regarding training, web-nosting, and the vendor solicitation. The requestor will follow-up with the City Purchasing representative. Motion to approve purchase by Andre O'Brien; second by Brian Osterloh. Motion carried unanimously.  • XP Remediation — Chris Hollowwa - \$1,459,585.10. Microsoft's Windows XP operating system will not be supported after April 8, 2014. At least 1,400 PCs in use at the City of Albuquerque will need to be replaced. The end of support for Windows XP poses a

			security patches will be provided after the 4/8/14 date.  Chris Hollowwa reviewed the circumstance upon which XP remediation is necessary, and discussed the IT plan for the City going forward. Call to question/motion for approval by Dave Mathews; motion carried unanimously.  • Enterprise AutoCad – Robert A. Nunez - \$27,610.96. DMD and Planning have a business need to utilize AutoCad for in-house design and construction. DMD and Planning interact with many consultants utilizing AutoCad as their basic platform for design. Over the course of years, CABQ buys one license at a time and the software quickly becomes obsolete. This enterprise license will allow CABQ to have and maintain a current version of AutoCad for up to (4) concurrent users. \$3,266.56 annual maintenance.  Melissa Lozoya, Chief Engineer – DMD, described the purchase item, including its purpose and benefit to the department. Vote in advance for approval of purchase was submitted via email by Robert Nunez. Call to question/ motion for approval by Andre O'Brien; motion carried unanimously.
Review and Approval of Policies, Procedures & Standards	All	0	Policies, Procedures & Standards  New Revised: Retired
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	
Total Time		40	