## TRC Meeting Minutes

Date: March 6, 2014 Time: 10:00 AM

Location: ITSD GRAND CENTRAL, Room 205

Member	Person Representing (print name)
ITSD – Division Manager	Peter Ambs
ITSD – Application Manager	Mario Lucero (proxy for Brian Osterloh)
ITSD – Communications Manager	Polo Fierro
ITSD – Infrastructure and Operations Manger	Andre O'Brien
Animal Welfare	Michael Silva
Aviation	N/P Pat Frias
Cultural Services	Dave Mathews
Cultural Services – Library	John Meier
Environmental Health	N/P Danny Nevarez
Family and Community Services	
DFAS – ERP	Vince Quijano
DFAS – Purchasing	Cheryl Vigil
DFAS – Risk Management	N/P Alan Gutowski
Internal Audit (non-voting)	Lew Witz
Municipal Development	N/P Robert Nunez
Parks and Recreation	N/P Tim Martinez
Planning	Tim Skelton
Police	Tim Espinosa
Senior Affairs	Gary Anderson
Solid Waste Management	
Transit	Stan Low, Joe Saraphon
Fire	N/P Cedric Dalton

WHAT	WHO	TIME	AGENDA
Housekeeping:			Next TRC Meeting is on March 20th, 2014
Call to order	Andre	1	
Roll call	Ramona	1	There was a quorum.
Approve of the Agendum:	Andre	1	Motion to approve the Agendum by Dave Mathews; second by Joe Saraphon. Motion carried unanimously.
Review Minutes from Previous TRC	Andre	2	TRC 2014-02-20_Minutes. Last meeting held February 20, 2014  Motion to approve the Minutes for February 20, 2014 by Dave Mathews; second by Joe Saraphon. Motion carried unanimously.
<b>Unfinished Business:</b>		0	
<b>Routine Business:</b>		0	

D. J. WDG P	A 11	20	
Review TRC Request	All	20	Enterprise Patch Management — Andre     O'Brien - \$75,000.00 - Software to manage the     desktop and server patches. There are a lot of     different applications across the COA     environment. This application creates patch     images (without the add-on applications). It     integrates with current Microsoft technologies.  Andre O'Brien provided an overview of the     software capabilities and answered questions from     the committee. Call to question/ motion for     approval of purchase by Andre O'Brien. Motion     carried unanimously. Request will be reviewed by     ISC at the next meeting on 3/12/14.      Tracs printers#2 — Timothy R. Espinosa -     \$13,693.5 - 34- Brother Pocketjet thermal     printer kits. The Albuquerque Police Dept. uses     the Tracs Software to complete crash reports     and issue moving citations to citizens. The use     of an in car printer is vital in order to be fully     functional. In order to accommodate out field     officers they will need the printers.  Timothy Espinosa discussed the benefits of the     printers, including cost savings in paper and ink as     compared to what are currently in use. Call to     question/ motion for approval of purchase by Peter     Ambs. Motion carried unanimously.  InMotion integration test - Stan F. Low -     \$2,541.00. One InMotion mobile router to test     with the Seon DVR system. Transit is hoping to     consolidate all mobile communications     (cellular, wifi, GPS) through a single device.     Purchase of this device will allow us to test the     integration work that has been completed by 2     of our vendors and start work on the third.  Stan Low discussed the purpose for the test and     gave a background of the intent for the product.     He answered questions from Committee members.     Call to question/ motion for approval of purchase
Review and Approval	All	5	by Dave Mathews. Motion carried unanimously.  Policies, Procedures & Standards
of Policies,			New
Procedures &			• Revised:
Standards			
			<u></u>
			Commodity Standard (Commodity Standard.pdf)
			One item added to Police Automation Hardware &

			Software; one item updated under 'Approved Manufacturers' within Network Multi-function devices. Motion to approve Commodity Standard revisions by Joe Saraphon; second by Dave Mathews. Motion carried unanimously.  • Retired
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	
Total Time		30	