

**TRC Meeting Agendum & Minutes**

Date: June 20, 2013 Time: 10:00AM Location: ITSD GRAND CENTRAL

Member	Person Representing (print name)
ITSD – Division Manager	
ITSD – Application Manager	Brian Osterloh
ITSD – Communications Manager	
ITSD – Infrastructure and Operations Manger	Andre O’Brien
Animal Welfare	Michael Silva
Aviation	
Cultural Services	Dave Mathews
Cultural Services - Library	John M Meier
Environmental Health	
Family and community Services	
DFAS – ERP	Vince Quijano
DFAS – Purchasing	
DFAS – Risk Management	
Internal Audit	
Municipal Development	Danny Nevarez
Parks and Recreation	
Planning	Tim Skelton
Police	Timothy Espinoza
Senior Affairs	
Solid Waste Management	
Transit	Stan Low
Water authority	

WHAT	WHO	TIME	MINUTES
<b>Housekeeping:</b>			Next TRC Meeting is on July 18, 2013

			Scheduled Meeting for July 4 <sup>th</sup> , 2013 ( <b>Cancelled, due to Holiday</b> )
Call to order	Andre	1	
Rollcall	Tony	1	
<b>Approve of the Agendum:</b>	Andre	2	<b>A quorum was not met, a discussion was held on the Speridian request up for review. Allan Armenta spoke on the purpose of the request. An online vote will be held beginning on June 20<sup>th</sup>, 2013 to approve the request. With these votes, the TRC may approve this request and will pass it on the ISC Committee for consideration.</b>
<b>Review Minutes from Previous TRC</b>	Andre	1	 TRC Meeting & Agenda 2013-05-02.i
<b>Unfinished Business:</b>		0	
<b>Routine Business:</b>		0	
<b>Review TRC Request</b>	All	10	<ul style="list-style-type: none"> <li>• <a href="#">Speridian Court Services Information System</a> - \$74,632.50 - Allan W. Armenta - Metro Court is switching over to their new Odyssey Case Management system Q4 of 2013, moving away from the current AS400 system. By doing so, APD's court scheduling system (which also uses the AS400) will no longer work. A new court scheduling interface/system needs to be designed and implemented to replicate and improve on current functionality provided by the current AS400 interface. Speridian was contracted by APD to create a Functional Requirements Document, outlining the existing procedures and processes as well as system and interface requirements for the proposed solution. Based on their documentation and proposed solution, APD would like Speridian to develop and implement a Court Services</li> </ul>

			<p>Information System. This system would provide Court Services with a application that would handle all officer court scheduling as well as pre-trial hearings, with Outlook calendar integration.</p> <ul style="list-style-type: none"> <li>• It will also provide the interface between Metro Court's Odyssey system and APD. <b>Online vote held June 20,, 2013. With these votes, the TRC approves the request and moves it to ISC for consideration.</b></li> <li>• <a href="#">MaaS360</a> - Robert W. Drager - Date: 06/04/2013 - \$21,663.18 - This software provides Mobile Device Management for cell phones, laptops, and other devices. <b>(Voted on line).</b></li> </ul>
<b>Review and Approval of Policies, Procedures &amp; Standards</b>	All	0	<p><b>Policies, Procedures &amp; Standards</b></p> <ul style="list-style-type: none"> <li>• New</li> <li>• Revised</li> <li>• Retired</li> </ul>
<b>Problems, Warnings, Situational Awareness, Saved Rounds?</b>	All		
<b>Total Time</b>		15	