

ISC Meeting Minutes


Date: September 10, 2014

Time: 1:30 p.m.

Location: ITSD - Grand Central

P	Stephanie Yara City Council	P	Peter Ambs ITSD	P	Dr. Laurie Schatzberg UNM
P	Dr. Bernard J. Sharum Capella University	P	Clint Hubbard APD		Vacant

P - Present

WHAT	WHO	TIME	AGENDUM
Housekeeping:			
Call to order	Andre O'Brien	1	Meeting was called to order at 1:32 pm.
Roll Call	Ramona	1	
Review and Approve Agendum	Andre O'Brien	1	Motion to approve the Agendum by Laurie Schatzberg. Second by Peter Ambs; motion carried unanimously.
Review and Approve Minutes from Previous ISC Meeting	Andre O'Brien	2	<p>Last meeting held August 13, 2014</p> <div style="text-align: center;">  ISC Minutes 08-13-14.pdf </div> <p>Peter Ambs made a motion to approve the Minutes from the August 13, 2014 meeting. Second by Stephanie Yara; motion carried unanimously.</p>
Public Comment			
ISC Actions	All	20	<ul style="list-style-type: none"> <p>• <u>Sunport Parking Software (Patrick V. Frias)</u> - \$69,910.00. 3M parking control software includes EFMS Server, Device and Credit card licenses. It will also include lane reporting software. Existing Parking control software is obsolete and was run on windows XP. This software is now non-compliant; the new 3M software will upgrade and enhance Sunport's Parking control abilities.</p> <p>Motion to commence discussion by Clint Hubbard; second by Stephanie Yara. Detailed discussion of purchase request by Doug Lutz, Aviation Landside Operations Manager. Call to question/motion for approval of the purchase by Peter Ambs; motion carried unanimously.</p> <p>• <u>Sunport Parking Hardware (Patrick V. Frias)</u> - \$366,907.75. 3M Hardware will include gate controllers, power pad's, ticket spitter/readers and ramp controllers for level parking availabilities. Existing Parking control Hardware has exceeded its shelf life and is in need of repair/replacement.</p> <p>Motion to commence discussion by Clint Hubbard; second by Stephanie Yara. Doug Lutz explained that this is the hardware component to the software request above. What is currently in place is outdated and in need of replacement. Call to question/motion for approval of the purchase by Peter Ambs; motion carried unanimously.</p> <p>• <u>KnoxBox Drug Locker (David Mowrey)</u> - \$33,642.20. Secure medication vault to be placed on our front line units. This will enable only those with access to obtain controlled substances. It will also document the user that accessed the controlled substances. The units will use Wi-Fi to have them programed from a central location for the individual user on the vehicle. The wi-fi access is already installed in</p>

			<p>all the Fire Stations. Maintenance is minimal as these units will be housed in a controlled environment inside of vehicles. Minimal training is needed for the user, as they will be assigned a PIN number to enter the vault. Some training for minimal number of members to have full access to system.</p> <p>Motion to commence discussion by Laurie Schatzberg; second by Stephanie Yara. Captain David Mowery explained that AFD stations will add paramedics to the fire engines. This will require the purchase item to secure controlled substances in a total of 60 engines (to include all hardware and software). Call to question/motion for approval of the purchase by Peter Ambs; motion carried unanimously.</p>
Standard Equipment over \$25K Approved by the IT Services Manager			<p><u>APD - Westside Sub - Garrett R. Quintana Jr. – \$54,976.30.</u> Network upgrade to 10 gig for substation, wireless, switches, router and VoIP phones for Los Volcanes Senior Center. The City has been in possession of the sites for several years. The APD SE sub has just installed single mode Comcast fiber and is linked at 1gig but requires equipment to upgrade the link to 10 gig. Los Volcanes is currently linked via multi mode fiber and requires equipment upgrades to bring the facility up to current city standards to a 1 gig backbone. In addition, the request includes equipment that will upgrade Los Volcanes’s telephone system to VoIP and expand city wireless service at the site. By expanding to VoIP the city can eliminate monthly recurring charges for telephone circuits at the site.</p>
Review IS Requests over \$25K			
Review and Approval of Policies	All	0	
New Business		0	
Large Project Status			
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	
Action Items		0	
Total Time		25	Motion to adjourn by Peter Ambs; second by Stephanie Yara. Motion carried unanimously. Meeting adjourned at 1:56 pm.