

City of Albuquerque

Department of Senior Affairs

Advisory Council



Anna M. Sanchez, Director

1 Civic Plaza NW
Albuquerque, NM 87102

Administrative Office (City Hall)
1 Civic Plaza NW Suite 6007
Monday May 20, 2024 at 12:00 p.m.
In-Person Meeting
<https://cabq.zoom.us/j/87002708426>

Minutes

- I. Roll Call
- II. Meeting Called to Order by Chair Evan Thompson at 12:05 PM
 - a. Present:
 - i. Advisory Council Members: Evan Thompson, Steve Borbas, Henry Shonerd, Raymond Taylor,
 - ii. Zoom: Louis Carlentine and Lorey Esquibel
 - iii. DSA Staff Members: Anna Sanchez, Marina Salazar, Tim Martinez, Agnes Vallejos, Angel Montoya, Alan Armijo, and Bernice Chacon.
 - b. Not Present:
 - i. Dubra Karnes-Padilla, Martha Medina and Sheila Hundley.
- III. Approval of Minutes
 - a. Mr. Borbas motions to approve minutes, Mr. Shonerd seconds. April Minutes were approved.
 - b. Director Sanchez makes a change to the agenda for item #V as Ms. Peone is absent, Director Sanchez will report. Ms. Esquibel motions to approve the May Agenda. The May agenda was approved.
- IV. Public Participation- N/A
- V. Admin Report- Anna Sanchez, Director
 - i. Director Sanchez informed the members that Deputy Director Chris Sanchez has transitioned to the Municipal department, with an email notification sent out accordingly. Ms. Sanchez extended a warm welcome to Deputy Director Marina Salazar on her first day. Ms. Salazar brings a decade of experience with the City, having previously worked internally.
 - ii. Another announcement from Director Sanchez was her Executive Assistant's last day, Bernice Chacon. This will conclude on May 31st;

the department will promptly advertise the Executive Assistant position.

- iii. The vacancy left by Andrew Quintana, Sr. Labor Relations Officer, needs urgent attention for full staffing.
- iv. Another crucial position, the Fiscal Manager, has remained vacant since February due to personal reasons. Therefore, a double posting will be advertised soon to ensure continuity.
- v. City Council continues to refine the city budget, with an additional \$270,000 allocated. Amendments are ongoing.
- vi. There's a push for additional funding to bolster infrastructure across departments.
- vii. Unfortunately, further positions were not funded. The Small Business Management Team will only retain a coordinator and assistant. The Council member's advocacy is essential, given the need for personnel to manage various buildings.
- viii. The groundbreaking ceremony for Cibola Loop is scheduled for May 21, 2024. Ms. Sanchez expressed her hope to see everyone at the event.

VI. Committee Report (5 min Presentation)

- a. Mr. Thompson introduced the standardized subcommittee agenda template, providing a structured discussion framework.
- b. Mr. Taylor presented the Age Friendly report, stressing that these reports should be concise, lasting 3-5 minutes. He highlighted the valuable insights gathered from presentations by other agencies, including the recent session with a Council speaker discussing policies. The comprehensive city plan, updated every five years, serves as a blueprint for identifying programs and transportation needs. This allows neighborhoods to voice their preferences, fostering alignment and community engagement. Ms. Vallejos appreciated Max's attendance, suggesting that his input aligns with the comprehensive plan's implementation goals.
- c. Engagement strategies were discussed to improve communication with the community. Ms. Getz proposed implementing a blog and creating a calendar for upcoming topics. Emphasizing "age-friendly" over "senior-friendly" terminology was suggested for better alignment with community needs. Additionally, there was discussion about establishing clear pathways for community members seeking information or assistance.
- d. The Summit planning committee, comprising Shalwa Lapsley, Paula Getz, and Rossanna, is open to all interested parties, regardless of committee affiliation.
- e. Upcoming Committee Visits: Chris Sanchez advocated for the Quality Assurance Subcommittee to visit a DSA (Department of State Administration) location. Director Sanchez will explore potential locations for these visits, with Mr. Martinez's shop being a likely candidate. Feedback from these visits is crucial, focusing on compliance and areas where the department may need support.

- f. These visits serve to assess compliance but also provide opportunities for advocacy where departments are struggling. A review of visit processes and potential restructuring will be undertaken in due course.
- VII. DSA Upcoming Events
- a. Ms. Montoya highlighted the upcoming Senior Health and Fitness Day as a major event. Partnering with BCBS, the day will feature fitness demonstrations, vendor booths, and refreshments.
 - b. Additionally, a grand opening for SBMT will be on June 11th. The event will include a ribbon-cutting ceremony, refreshments, Mayor's youth group involvement, and various activities. A flyer will be distributed to promote the event.
 - c. There was discussion about evolving communication and calendar formats to allow for planning several months in advance. This format will provide clarity and foresight for upcoming events and initiatives within the Department.
- VIII. Announcements
- a. Mr. Borbas shared news about his new book, suggesting that interested individuals can find it on Amazon.
 - b. There's a need to find a replacement for Theresa Haering. Constructive conversations with the Mayor will take place tomorrow at MM at 6 pm and Thursday at Los Volcanes.
 - c. Mr. Taylor encouraged everyone to explore volunteer opportunities in other government cities, noting that Albuquerque offers numerous volunteering options.
- IX. Adjournment
- a. Mr. Shonerd motioned to adjourn the meeting and Mr. Taylor seconds. The meeting adjourned at 1:25 pm.