



CITY OF ALBUQUERQUE

Albuquerque Police Department

Policy and Procedure Unit (P&P)

MEETING MINUTES: 23-04

DATE: February 22, 2023

TIME: 1:00 pm to 3:00 pm

VENUE: Zoom Web Conference

ATTENDEES:

Michelle Wight	Policy and Procedure Unit
Miles Begay	Policy and Procedure Unit
David Lopez	Assistant City Attorney
Lieutenant Amanda Christensen (Presenter)	Criminal Investigations Division
Acting Lieutenant Jacob Hisngton (Presenter)	Academy Division
Commander Luke Langut (Presenter)	Field Services Bureau (FSB)
Deputy Commander Kyle Hartsock (Presenter)	Investigative Bureau Division
Dairde Ewing	Civilian
Dane McDermott	CPOAB Interim Executive Director
Dr. Jessica Hejny	APD Curriculum Development Manager
Sharon Walton	APD Consultant

1. SOP 2-22 (Formerly 2-34) Juvenile Delinquency		Presented by: Lieutenant. Amanda Christensen
Discussion:	Lt. Amanda Christensen explained that the draft was reviewed and is up to date and current, no changes were incorporated into the policy draft. Questions: It was asked if section 2-22-4 K3 intentions from sworn personnel cite traffic offences for Juveniles into court correct? Answered Lt. Christensen advised that it is correct for misdemeanor offenses. Comment: In Standard Operating Procedure (SOP) 2-40 seems to contradict citing juveniles into court. Answer: Lt. Christensen said that she agrees with this policy, but will that she will look into the section in policy 2-40, review the draft and make changes if needed	
Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded into the Department's document management system for the 15-day commentary period	

2. SOP 2-45 (Formerly 2-55) Pursuit by Motor Vehicle		Presented by: Commander Luke Languit
Discussion:	Commander Languit explained that he worked with the Air Support Division to make changes within the draft. Verbiage was also updated within the policy. No questions were asked	
Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded into the Department's document management system for the 15-day commentary period	

3. SOP 2-90 (Formerly 6-2) Background Investigations		Presented by: Lieutenant Jacob Hisington
Discussion:	Sgt. Hisington explained that changes were made regarding positions of the Crime Scene Investigations Unit and Prisoner Transport Unit in the draft. He discussed that other areas in regards to positions were updated within the policy. He also discussed that verbiage was updated but no other major changes were made. Questions: Can the chief override the process, or is there a Chief selection? Answer: Sgt. Hisington explained how the process works, whether the applicant continues through the process or not. He explained that they have to pass certain criteria's in order to move onto the Chief's selection interview	
Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded into the Department's document management system for the 15-day commentary period	

4. SOP 3-42 (Formerly 2-30) Criminal Investigations of Department Personnel		Presented by: Deputy Commander Kyle Hartsock
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Discussion:	Deputy Commander Hartsock explained that he simplified the policy and updated the verbiage. No questions were asked
Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department's document management system for the 15-day commentary period.