



**CITY OF ALBUQUERQUE**  
**Albuquerque Police Department**  
**Policy and Procedure Unit (P&P)**

**MEETING MINUTES: 22-20**

**DATE: September 21, 2022**

**TIME: 1:00pm to 3:00pm**

**VENUE: Zoom Web Conference**

**ATTENDEES:**

Tanya La Force	Policy and Procedure Unit
Alexis Galloway	Policy and Procedure Unit
Deirdre Ewing	CPOA Director
Patricia French	CPOAB Chair
Diane McDermott	CPOA
Trevor Rigler	Assistant City Attorney
Alicia Farley (Presenter)	Performance Evaluation and Management Unit
Acting Deputy Commander Bret White (Presenter)	Compliance and Oversight Division

<b>1. SOP 1-19 Shield Unit</b>		Presented by: Alicia Farley
Discussion:	Alicia explained what is the Shield Unit is responsible for and then explained the one major change to the policy which was adding information that allows sworn personnel to bring documents to the Shield Unit that need copies. <b>No questions were asked.</b>	
Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department's document management system for the 15-day commentary period.	

<b>2. SOP 1-36 Officer Wellness Program</b>		Presented by: Acting Deputy Commander Bret White
Discussion:	Acting Deputy Commander White explained that there were no major changes made to the policy, the only thing that was revised was the definitions. He then explained what the Officer Wellness Program was. <b>No questions were asked.</b>	

Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department's document management system for the 15-day commentary period.
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