



CITY OF ALBUQUERQUE
Albuquerque Police Department
Policy and Procedure Unit (P&P)

MEETING MINUTES: 22-14

DATE: June 29, 2022

TIME: 1:00 pm – 3:00 pm

VENUE: Zoom Web Conference

ATTENDEES:

Patricia Serna	Policy and Procedure Unit
Officer Tanya La Force	Policy and Procedure Unit
Ali Abbasi	Civilian Police Oversight Agency (CPOA) Investigator
Carlos Pacheco	Managing City Attorney
Diane McDermott	CPOA Interim Director
Patricia French	Interim CPOAB Chair
E. Frank Galanis (Presenter)	Safety Officer
Deputy Commander Jason Janopoulos (Presenter)	Career Criminal Section
Deborah Liu (Presenter)	Language Access Coordinator
Sergeant Thomas Ivie (Presenter)	Special Operations Bureau

1. SOP 1-56 Horse Mounted Unit (HMU) (Formerly 6-12)	Presented by: Sgt. Thomas Ivie
Discussion:	<p>Sgt. Ivie explained that the policy draft was revised to confirm that horse bites are completely accidental. He said that when the horse accidentally bites someone, the officer/rider is required to report it to the HMU Sergeant.</p> <p>Question: So the difference is intentional versus unintentional actions?</p> <p>Answer: Sgt. Ivie explained that the horse bite is not directed, such as with a Police Service Dog (PSD). Question: How about stepping on or kicking someone? Answer: Sgt. Ivie explained that because the horse is an animal, these are not directed actions but the horse adjusting itself for comfort. He confirmed that these incidents still need to be documented. He said that if the horse intentionally makes contact with someone, the officer/rider must report it to the HMU Sergeant. Question: Can the horse be used during a foot pursuit? Answer: Yes. This</p>

	<p>improves the officer/rider's vantage point. Question: If the horse makes contact with the individual and injures them, is this categorized as a use of force? Answer: It depends on the officer/rider's intentions. There are times when the officer/rider intentionally directs the horse to make contact.</p>	
Action:	<p>The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department's document management system for the 15-day commentary period.</p>	
	<p>2. SOP 2-31 (Formerly 1-08) Emergency Medical and Trauma Services</p>	<p>Presented by: E. Frank Galanis</p>
Discussion:	<p>Mr. Galanis explained that the sanction classifications were updated and some general updates were made to clarify the language. No questions were asked.</p>	
Action:	<p>The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department's document management system for the 15-day commentary period.</p>	
	<p>3. SOP 2-65 Language Access Policy</p>	<p>Presented by: Deborah Liu</p>
Discussion:	<p>Ms. Liu explained that the definition of "vital document" was revised and some general updates were made to clarify the language. Question: On page 5, it says that there are instructions on SharePoint. Can you please verify that the instructions can be found and that they are easily accessible? A complaint was made that no one could find them. Answer: Ms. Liu consulted with the Emergency Communications Center Manager who verified that the procedures are being done. Question: When it says that the CPOA shall do something, the CPOA is not necessarily bound by the Albuquerque Police Department's (Department) SOPs and the CPOA's ability to meet the timelines that are outlined in the SOP is contingent upon the Department's completion of its responsibilities. Answer: Ms. Liu said the draft was approved by her Deputy Chief so any changes should be made through a Special Order. The Policy Manager clarified that the provision will be revised during this revision cycle, rather than through a Special Order. The CPOA is not required to perform the procedures outlined in the subsections.</p>	
Action:	<p>The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department's document management system for the 15-day commentary period.</p>	
	<p>4. SOP 2-112 Violence Intervention Program Call-In (Gun Violence Demonstration Enforcement Action)</p>	<p>Presented by: Deputy Commander Jason Janopoulos</p>
Discussion:	<p>D/Commander Janopoulos explained that the reference to the Gang Unit was removed because the unit no longer exists and the new Gun Violence Suppression Unit was added in its place. He explained that one of the focused deterrents that they use for gun violence is the custom notification and the</p>	

	<p>call-in, which is more directed towards individuals in groups or gangs. For a call-in, they locate an individual through Probation and Parole who has an influence over that group or gang. They call them in to deliver an anti-gun, anti-violence message with assistance in part by the Mayor, Chief of Police or their designee, and Probation and Parole officers. He explained they modified their procedures in response to COVID. He said that the goal is to do one in the summer months per year to impact gun violence. He said that the definition of “gang” will change. No questions were asked.</p>
Action:	<p>The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department’s document management system for the 15-day commentary period.</p>
<p>5. SOP 3-6 Language Access Policy Presented by: Deborah Liu</p>	
Discussion:	<p>Ms. Liu explained that the definition of “vital document” was revised. She explained that the Language Access Coordinator’s responsibilities were updated. Also, she said that the list of safe harbor languages was updated as based on data from the U.S. Census Bureau. No questions were asked.</p>
Action:	<p>The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department’s document management system for the 15-day commentary period.</p>