



CITY OF ALBUQUERQUE

Albuquerque Police Department

Policy and Procedure Unit (P&P)

MEETING MINUTES: 22-6

DATE: February 16, 2021

TIME: 08:30 - 09:30 am

VENUE: Zoom Web Conference

ATTENDEES:

Patricia Serna	Policy and Procedure Unit
Officer Tanya La Force	Policy and Procedure Unit
Angelina Medina	Policy and Procedure Unit
Dr. William Kass	Civilian Police Oversight Agency Board (CPOAB) Chair
Ali Abbasi	Civilian Police Oversight Agency (CPOA)
Sergeant Xavier Chacon	Operations Review Section (Presenter)
Deputy Commander Jason Janopoulos	Career Criminal Section (Presenter)

1. SOP 1-78 (Formerly 4-6) Police Service Aide (PSA) Program	Presented by: Sergeant Xavier Chacon
Discussion:	<p>Sgt. Chacon stated he updated language throughout the policy to coincide with current policy conventions. He reorganized the policy to allow the information to flow better. There was an addition to the policy to state what PSA's can and cannot do in regards to traffic crashes. A timeline for when an abandoned vehicle can be removed was added. The provision states that a PSA will wait a maximum of thirty (30) minutes from when the call was created. Question: Is there a career path from PSA to sworn personnel? What is the length of time people serve as a PSA and what are the qualifications? Sgt. Chacon stated that an individual could become a PSA at eighteen (18) years old. He said that most PSA's apply for the police academy when they turn twenty-one (21). There are some that have been with the Department longer due to personal issues but are working towards becoming a sworn officer. For example, we have one PSA that is working on getting their citizenship and once they obtain it, they can apply for the police academy. Sgt. Chacon stated becoming a PSA is a great way to help</p>

	<p>the community. How many PSA's are there? Sgt. Chacon advised there are around twenty-six (26) PSA's in the Department. There are thirteen (13) PSA's in the field, others assist in different areas within the APD. There are also four (4) part-time PSAs. Is there any move to integrate PSAs into the City's Albuquerque Community Safety Department? Sgt. Chacon stated PSAs assist more with roadway issues. The ACS Department is supposed to be an alternative to an officer. You mentioned something about one PSA that is working towards becoming a citizen. Does the Department have an expedited process to assist with the citizenship process? Sgt. Chacon stated he did not know. Does a PSA have the ability to perform a traffic stop? Sgt. Chacon stated it is prohibited and is grounds for termination. There is a section talking about the PSA going to their supervisor. Who would be the sergeant for PSAs? Sgt. Chacon stated a sworn sergeant would have PSAs assigned to them in their unit or area command. That sergeant would be the supervisor for that specific PSA.</p>
Action:	<p>The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department's document management system for the 15-day commentary period.</p>

<p>2. SOP 2-96 Clandestine Drug Laboratory and Indoor Marijuana Grow Site Investigations</p>	<p>Presented by: Deputy Commander Jason Janopoulos</p>
Discussion:	<p>D/Commander Janopoulos stated he spoke with Narcotics Unit personnel who are trained in this area and who have completed the required OSHA training. He stated there were a couple definitions taken out of the policy. One big change was due to the new Cannabis Regulation Act. Subsection 2-96-5 A.1. was added. There are five (5) detectives and a sergeant for the Narcotics Unit who are all trained in this area. He stated that someone would see in the verbiage that there is a use of a detective and case agent. There are times these are two (2) different people and other times it will be the same person. D/Commander Janopoulos stated language was updated throughout the policy to coincide with current policy conventions. Question: What initiates a drug call-out? D/Commander Janopoulos stated it depends on the officer. If they are on-scene and see signs of a clandestine drug laboratory, they are responsible for contacting a Narcotics Unit Detective to go out to the call. The Narcotics Unit Detective will investigate and determine whether it will be a full Clandestine Drug Laboratory Team call-out. He stated there has been a decline in these types of calls in the last few years. Is it necessary to have a warrant? D/Commander Janopoulos stated exigent circumstances authorize the officer to go in without the warrant because of the significant safety concern. If there are no exigent circumstances, then a warrant is required. What do the detectives need to be able to obtain a</p>

	warrant? D/Commander Janopoulos stated the on-call Narcotics Unit Detective will be notified and given details of what the officer sees. The detective will go out and look for themselves and are trained on what they need to look for to obtain a warrant.
Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department's document management system for the 15-day commentary period.