



CITY OF ALBUQUERQUE

Albuquerque Police Department

Office of Policy Analysis (OPA)

MEETING MINUTES: 19-12

DATE: September 11, 2019

TIME: 1:00 pm – 3:00 pm

VENUE: 400 Roma Ave. NW, Chief's Conference Room, 5th Floor, LEC

ATTENDEES:

Kim Prince, SOP Liaison
Sofia Torres, Radio
DC Garcia, Compliance
Diane McDermott, CPOA
Det. Chermaine Carter, Compliance
Edward Harness, CPOA
Greg Mondragon, PTU
Justin Montgomery, APOA
Sharon Walton, Compliance

Lindsay Van Meter, City Legal
Robyn Rose, City Legal
Sgt. R. Ingram, Homicide
Katherine Roybal-Nunez, Records
Amir Chapel, Policy Manager
Cmdr. R. Middleton, IAFD
Cmdr. B. Denison, IAPS
Lt. J. Garcia, Academy
Sgt. D. Rush, Academy

1. SOP 3-41 Complaints Involving Dept. Policy & Personnel (CASA)	Presented by: Cmdr. Middleton and Cmdr. B. Denison
Discussion:	An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. This policy was cleaned up, content removed, and information added to provide a clear view of the process regarding complaints that involve Department policy and personnel. Definitions mostly stayed the same, except for a couple of additions such as section 3-41-1.J which was added. From section 3-41-4 on, sanctions were applied. Discussion regarding the language in section 3-41-4(B)(1), the words "Including themselves," were removed. Many agreed this requirement was not practical. Also noted, was the language in this section is from the Court Approved Settlement Agreement (CASA) and is still in need of clarity. In section 3-41-5(A), there was a discussion as to whether or not reference made to the City Ordinance was accurate information, it was

	<p>determined to be accurate and therefore left in the policy. Additional discussion on section 3-41-5(C)(8) included language clarification on who would enter the information into the IA Database and what timelines would be established. These issues will continue to be discussed as the policy proceeds through the process.</p> <p>Section 3-41-7 was noted as being a guide and did not require sanctions, but sanctions begin again at letter D, Formal Investigations. It was determined in section 3-41-8(C) that language needs clarified (tangible property vs. personal property?). It was suggested that the word “tangible” be deleted.</p> <p>Sanctions are included in section 3-41-9. It was suggested that City legal, the Independent Monitor, and the Department Of Justice (DOJ) are involved in discussion on this policy to clarify some of the language in this section regarding citizen complaints against police officers.</p>
Action:	<p>1. The draft SOP as presented was reviewed by OPA and will be posted on PowerDMS for 7 Day Commentary.</p>

2. SOP 3-46 Discipline System (CASA)	Presented by: Cmdr. Middleton and Cmdr. B. Denison
Discussion:	<p>An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. The presenter noted this policy was updated to reflect current language, to include, clarity of definitions such as abeyance and pre-determination hearing.</p> <p>Discussion on section 3-46-5(B)(4), “Time Limitations on Chart of Sanctions” and whether sanctions of 4 or higher are counted for purposes of progressive discipline. The Department currently archives and considers all past discipline for progressive discipline. The topic of Progressive Discipline in section 3-46-3(H) was discussed in regards to a sanction seven and whether a sanction seven means the same thing across the board. It was determined further discussion needs to take place for clarity about prior offenses and how they need to be categorized.</p> <p>The policy needs to be more closely looked at for clarity of language, sanctions, etc.</p>
Action:	<p>1. The draft SOP as presented was reviewed by OPA and will be posted on PowerDMS for 7 Day Commentary.</p>

3. SOP 1-45 Family Abuse & Stalking Training Team (FASTT)	Presented by: Sgt. R. Ingram
Discussion:	<p>An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. This SOP is a re-write and was extracted from current SOP Criminal Investigations Division (CID). Each unit within the current SOP CID will be broken out to have its own SOP. It was suggested the policy statement include language to explain why</p>

	<p>the FASTT unit exists. Discussion regarding the word “victim” occurred. Could this word be changed to express domestic violence as a community issue instead of focusing on a single victim’s safety? Further discussion will take place concerning this topic, and new language will be considered.</p>
Action:	<ol style="list-style-type: none"> 1. The draft SOP as presented was reviewed by OPA and will be posted on PowerDMS for 7 Day Commentary.

4. SOP 1-54 Honor Guard Unit		Presented by: Lt. J. Garcia
Discussion:	<p>An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. The original SOP was more of a manual; this version outlines the expectations from this unit. There were questions referencing this policy following a guidebook or manual. The policy is more for the Department to understand this unit and not directed toward the unit itself. The title should reflect Honor Guard as a team and not a unit. The unit language needs to be changed to team throughout the policy. Eventually there will be reference in all policies to their respective manuals. Manual or guidebooks need to be reviewed by officers in order to hold them accountable to the requirements within the manual or guidebook. Clarifying language will be added during the rest of the policy process.</p>	
Action:	<ol style="list-style-type: none"> 1. The draft SOP as presented was reviewed by OPA and will be posted on PowerDMS for 7 Day Commentary. 	