



# CITY OF ALBUQUERQUE

Albuquerque Police Department

Office of Policy Analysis (OPA)

**MEETING MINUTES: 19-17**

**DATE: 11/20/2019**

**TIME: 1:00 pm – 3:00 pm**

**VENUE: 400 Roma Ave. NW, Chief's Conference Room, 5<sup>th</sup> Floor, LEC**

## ATTENDEES:

Matt Fisher, APOA  
Kim Prince, SOP Liaison  
Diane McDermott, CPOA  
Det. Chermaine Carter, Compliance  
Amir Chapel, Policy Manager  
Vicente Martinez, Backgrounds  
E. Frank Galanis, Risk Mgmt.

Jonas Armstrong, City Legal  
Ali Abbasi, CPOA  
Lt. R. Crawford, Oversight/Accountability  
Patty French, AFSCME  
Sgt. M. Barnes, Metro Court  
William Kass, CPOAB  
A/Commandr. J. Garcia, FSB/NW

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1. SOP 1-65 Metropolitan Court Protection Unit (formerly 6-6)	Presented by: Sgt. M. Barnes
Discussion:	An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. The presenter provided a summary of the changes made to the policy. Changes included the policy being renumbered as part of the SOP renumbering initiative, sanctions were added, content available in the unit's handbook was removed, and the word "will" was been changed to "shall" throughout the policy.  Section 1-65-2, Policy Statement, was rewritten to reflect the current content of the policy.
Action:	1. The draft SOP, as presented, was reviewed by OPA and will be posted on PowerDMS for 15 Day Commentary.

2. SOP 2-82 Restraint and Transportation of Prisoners	Presented by: A/Commander J. Garcia
Discussion:	<p>An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. Several changes were made in this policy which clarified language, updated current procedures, and simplified content.</p> <p>The presenter discussed past issues concerning restraints, section 2-82-4(A). Clarity of language regarding the use of handcuffs was made in the policy. The application of a “spit sock” was highlighted to provide officers with a better understanding of when and how to administer this restraint. The primary goal for changes regarding restraints is to reduce the number of use of force incidences by officers.</p> <p>The transporting section, 2-82-4(B), was revised to reflect current practices as well as to clarify and simplify language. The use of the seatbelt was discussed. In an effort to reduce use of force incidents, language was clarified so that officers have discretion about stopping to re-seatbelt an individual who insists on taking it off. It is policy for an officer to initially seatbelt the individual, but if an individual continues to take it off it could become a use of force when trying to repeatedly re-belt them. The policy states that all unreasonable use of the seatbelt must be documented in the report.</p> <p>Transporting individuals with physical disabilities or mental illness issues were discussed during the meeting. In section 2-82-4(A)(11) new language was added to the policy to clarify the handling of those who individuals have a physical disability. Further discussion will occur regarding the handling of individuals with mental illness.</p>
Action:	1. The draft SOP, as presented, was reviewed by OPA and will be posted on PowerDMS for 15 Day Commentary.

3. SOP 3-30 Line Inspection Process	Presented by: Lt. R. Crawford
Discussion:	<p>An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. The presenter outlined the primary changes made to the policy. Language was added in regards to line inspection review and procedures. Grammatical errors were corrected and language was clarified regarding ammunition and the time frame for line inspections.</p>
Action:	2. The draft SOP, as presented, was reviewed by OPA and will be posted on PowerDMS for 15 Day Commentary.