



CITY OF ALBUQUERQUE

Albuquerque Police Department

Office of Policy Analysis (OPA)

MEETING MINUTES: 19-13

DATE: October 9, 2019

TIME: 1:00 pm – 3:00 pm

VENUE: 400 Roma Ave. NW, Chief's Conference Room, 5th Floor, LEC

ATTENDEES:

Chermaine Carter, Sgt./Compliance

Chelsea Van Deventer, CPOAB

Justin Montgomery, APOA

Edward Harness, CPOAB

Robyn Rose, City Legal

Rick Ingram, Sgt./Homicide

Scott Norris, Lt./Criminal Invest. Div.

Kim Prince, SOP Liaison

Eric Garcia, DC/Compliance

1. SOP 1-53 Homicide Unit	Presented by: Lt. S. Norris
Discussion:	<p>An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. The content of this policy was previously found in SOP 5-3 Criminal Investigations Division, which was broken into individual unit policies as part of our reorganizational initiative for the SOP Manual. The primary changes made to SOP 1-53 pertain to call-out procedures such as clarifying which team (Impact, Violent Crimes, Homicide, Crime Scene Specialist (CSS), Major Crime Scene Team (MCST) and Office of the Medical Investigator (OMI)) and/or supervisor needs to be called – who calls and when.</p> <p>Suggestions were made during the meeting on how to improve clarity throughout the policy, such as; explaining why every suicide can't be treated as a homicide; explain why the Homicide Unit exists – homicide vs. violent crimes teams; defining suspicious/unexplained death vs. natural deaths; defining questionable/suspicious suicide; and clarifying the difference between an Impact and Violent Crimes Supervisor as well</p>

	as the roles of each team. There will be further discussion about the suggestions made as the SOP moves forward through the policy process.
Action:	1. The draft SOP, as presented, was reviewed by OPA and will be posted on PowerDMS for 7 Day Commentary.

2. SOP 1-66 Missing Persons Unit	Presented by: Lt. S. Norris
Discussion:	<p>An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. The content of this policy was previously found in SOP 5-3 Criminal Investigations Division, which was broken into individual unit policies as part of our reorganizational initiative for the SOP Manual. Some minor language and grammatical changes were made within SOP 1-66 in the “Rules and Responsibilities” section.</p> <p>The only suggestion made during the meeting was to add a definition for both the “Silver Alert” and “Brittany Alert,” located in section 1-66-3(A)(4 and 5).</p>
Action:	1. The draft SOP, as presented, was reviewed by OPA and will be posted on PowerDMS for 7 Day Commentary.

3. SOP 2-60 Preliminary and Follow-Up Criminal Investigations	Presented by: Lt. S. Norris
Discussion:	<p>An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. This policy was due for an annual review. For greater clarity, minor language/grammatical changes were made throughout this policy.</p> <p>The only discussion point during the meeting was the phrase “the exact nature of the call,” found in section 2-60-4(A)(2) – defining its meaning as well as the parameters for determining the true nature of the crime. Further discussion of this section will occur as the policy moves through the process.</p>
Action:	2. The draft SOP, as presented, was reviewed by OPA and will be posted on PowerDMS for 7 Day Commentary.

4. SOP 2-64 ID, Interviewing, and Detention of Witnesses to Crime	Presented by: Lt. S. Norris
Discussion:	An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. This policy will be removed from the SOP Manual; the information will be incorporated into other related policies.
Action:	3. The draft SOP, as presented, was reviewed by OPA and will be posted on PowerDMS for 7 Day Commentary.

5. SOP 2-67 Photographic Array and Field Identifications		Presented by: Lt. S. Norris
Discussion:	<p>An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. This policy was due for an annual review. For simplicity and clarity, there were minor language changes made throughout the policy.</p> <p>The only topic of discussion during the meeting was started by City Legal, who has questions regarding the criteria for "Photographic Arrays" (section 2-67-2(A)) and "Field Identification" (section 2-67-2(C)). It was suggested that some additional language be added for clarity, but City Legal will be in contact with the policy owner to discuss concerns as well as possible solutions.</p>	
Action:	4. The draft SOP, as presented, was reviewed by OPA and will be posted on PowerDMS for 7 Day Commentary.	

6. SOP 2-68 Interviews and Interrogations		Presented by: Lt. S. Norris
Discussion:	<p>An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. This policy was due for an annual review. There was clarifying language added throughout this policy regarding interrogations and witness statements.</p> <p>During the meeting, discussion occurred regarding the policy statement and whether reference should be made to the United States and New Mexico Constitutions as well as citing case law. It was suggested that Miranda Rights (section 2-68-4(C)(1)(b)) be defined. In this same section, it was noted that there is conflicting language regarding the writing or recording of interrogations. Further discussion will take place regarding these issues as the SOP moves forward through the policy process.</p>	
Action:	5. The draft SOP, as presented, was reviewed by OPA and will be posted on PowerDMS for 7 Day Commentary.	