



# CITY OF ALBUQUERQUE

## Albuquerque Police Department Office of Policy Analysis (OPA)

**MEETING MINUTES: 20-08**  
**DATE: July 29, 2020**  
**TIME: 1:00 pm – 3:00 pm**  
**VENUE: Zoom Web Conference**

### ATTENDEES:

<b>Melissa Schultz</b>	Peer Support
<b>Sgt. Mike Loftus</b>	Traffic Unit
<b>Patricia Serna</b>	Policy Manager
<b>Diane McDermott</b>	CPOA Member
<b>Ali Abassi</b>	CPOA Member
<b>Sgt. Hoisington</b>	Advanced Training/Academy/Backgrounds
<b>Camila Valdez</b>	SOP Liaison
<b>Det. Chermaine Carter</b>	SOP Coordinator
<b>Greg Mondragon</b>	Prisoner Transport Center
<b>Robyn Rose</b>	City Legal
<b>Edward Harness</b>	CPOA Director
<b>Commander Lowe</b>	Compliance Bureau
<b>Officer Matt Fischer</b>	APOA Vice President
<b>Patty French</b>	AFSCME

1. SOP 1-10 Peer Support Program		Presented by: Melissa Schultz, Peer Support Coordinator
Discussion:	An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. Updated formatting issues to be consistent with current policies. Titles or roles naming has been updated to reflect current practice within the program. It was discussed whether officers are required to reach out however it was concluded by the policy owner that the program reaches out but officers are not required to accept that support. In a case such as an officer involved shooting, Peer Support Team Members would reach out, but they are not obligated to accept it.	
Action:	1. The draft SOP, as presented, was reviewed by OPA and will be posted on PowerDMS for 15 Day Commentary.	

2. SOP 2-50 Crash Review Board		Presented by: Sgt. Michael Loftis, Metro Traffic
Discussion:	An overview of the draft policy was presented to the Office of Policy	

	<p>Analysis (OPA) for review. The title of the SOP was changed from “Safety Review Board” to “Crash Review Board” based what the duties of the review board are. New definitions were added for “crash” and “non-crash” to clarify the types of cases the Crash Review Board sees. Voluntary attendance by the officer involved in the crash review was clarified. Deputy Chiefs are now able to override the Crash Review Board’s findings. New process guidelines were added for instances where damage to no more than one rim/or tire has occurred. The frequency of occurrence of these types of incidents was discussed, as well as the ability to track them. It was decided that there should be more cooperation between the CRB and Internal Affairs as to how effective the disciplinary actions recommended by the CRB are, in addition to requiring a supervisor to report to the scene if possible. The disciplinary sanction was also discussed and determined that more work should be done to make it congruent with SOP 3-46 Discipline System.</p>
Action:	<ol style="list-style-type: none"><li>1. The draft SOP, as presented, was reviewed by OPA and will be posted on PowerDMS for 15 Day Commentary.</li></ol>