



# CITY OF ALBUQUERQUE

## Albuquerque Police Department Office of Policy Analysis (OPA)

**MEETING MINUTES: 20-12**

**DATE: November 04, 2020**

**TIME: 1:00 pm – 3:00 pm**

**VENUE: Zoom Web Conference**

### ATTENDEES:

Patricia Serna	Policy and Procedure Unit
Officer Tanya La Force	Policy and Procedure Unit
Commander Timothy Espinosa	Southwest Area Command
Sgt. Gerard Bartlett	Investigative Services Division
Sgt. Chandler Huston	Compliance and Oversight Division
Judge Sharon Walton	APD Policy Consultant
Diane McDermott	CPOA
Robyn Rose	City Legal
Dr. William Kass	CPOA
Matthew Fisher	APOA
Ali Abbasi	CPOA
Mike Kruchoski	Community Policing Council
Sgt. Jacob Hoisington	Training Academy

<b>1. SOP 2-37 (Currently 4-16) Meal Breaks</b>		Presented by: Commander Johnny Yara, Southeast Area Command
Discussion:	This SOP was not presented during this meeting, but will be presented at an upcoming meeting.	
Action:	The draft SOP, as presented, was reviewed by OPA and will be posted on PowerDMS for the 15-day commentary period.	
<b>2. SOP 2-84 Body Cavity and Strip Searches</b>		Presented by: Sgt. Gerard Bartlett, Investigative Services Division
Discussion:	Sgt. Bartlett explained that the language that referred to an individual who was arrested was changed because the individual being searched is not always under arrest. He confirmed he replaced “suspect” with “individual”. He also confirmed that the SOP was aligned with SOP 2-8, Use of On-Body Recording Devices, when sworn personnel are recording audio data during strip searches and body cavity searches. A question was asked about whether OBRD videos were available to the public as governed by the Inspections of Public Records Act (IPRA) and how this could compromise the privacy of	

	individuals being searched. A question was asked about whether the hospital had a formal agreement with APD when their healthcare professionals conducted searches on individuals who were detained/arrested.
Action:	The draft SOP, as presented, was reviewed by OPA and will be posted on PowerDMS for the 15-day commentary period.
<b>3. SOP 2-105 (Currently 4-26) Destruction/Capture of Animals</b>	
	Presented by: Commander Timothy Espinosa
Discussion:	Commander Espinosa explained this SOP outlines procedures for when an officer must destruct or capture a dangerous or wild animal. It was questioned how often this SOP was implemented.
Action:	The draft SOP, as presented, was reviewed by OPA and will be posted on PowerDMS for the 15-day commentary period.
<b>4. SOP 3-12 Awards and Recognition</b>	
	Presented by: Sgt. Chandler Huston, Compliance and Oversight Division
Discussion:	Sgt. Huston explained this is a new SOP and that generally it is aimed at boosting morale and productivity through the provision of awards. He went over the composition of the Awards Committee and which awards are presented. He pointed out how the policy states that the award will be presented within 30 days of it being approved. A question was asked about how awards were given in the past if this SOP is brand new. Sgt. Huston explained a description of the awards currently is in SOP 2-1 Uniforms.
Action:	The draft SOP, as presented, was reviewed by OPA and will be posted on PowerDMS for the 15-day commentary period.
<b>5. SOP 3-29 (Currently 4-12) Issuance and Usage of Area Command Equipment</b>	
	Presented by: Commander Timothy Espinosa
Discussion:	Commander Espinosa explained this SOP governs when equipment is issued to personnel from the area commands. He explained that he standardized the Department forms that track the issuance of laser-speed measuring devices and pool cars. He went over the responsibilities for personnel who issue child protective restraint devices, laser-speed measuring devices, pool cars, and citation books. It was questioned in which situations children are being transported in a Department vehicle. Commander Espinosa provided several examples.
Action:	The draft SOP, as presented, was reviewed by OPA and will be posted on PowerDMS for the 15-day commentary period.