



# CITY OF ALBUQUERQUE

Albuquerque Police Department

Office of Policy Analysis (OPA)

**MEETING MINUTES: 21-2**

**DATE: February 10, 2021**

**TIME: 1:00 pm – 3:00 pm**

**VENUE: Zoom Web Conference**

**ATTENDEES:**

|                             |  |
|-----------------------------|--|
| Patricia Serna              | Policy and Procedure Unit                      |
| Officer Tanya La Force      | Policy and Procedure Unit                      |
| Angelina Medina             | Policy and Procedure Unit                      |
| Deputy Commander Sean Waite | Policy and Procedure Unit                      |
| Edward Harness              | Civilian Police Oversight Agency               |
| Ali Abbasi                  | Civilian Police Oversight Agency               |
| Lieutenant David Saladin    | Academy Division                               |
| Trevor Rigler               | City Attorney                                  |
| Dr. William Kass            | Civilian Police Oversight Agency Board (CPOAB) |
| Roy Turpen                  | CPC member                                     |
| Wanda Harris                | Community Policing Council (CPC)               |
| Sergeant Josh Richards      | Gun Violence Reduction Unit                    |
| Kelly Mensah                | CPC Liaison                                    |
| Lieutenant Jennifer Chacon  | FSB Lieutenant                                 |
| Sergeant Chandler Huston    | Compliance Division (Presenter)                |
| Frank Galanis               | Safety Manager                                 |
| Matt Fisher                 | APOA   |
| John D'Amato                | APOA Legal                                     |

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| <b>1. SOP 1-36 Officer Wellness Program</b> | Presented by: Lt. Bret White and Sgt. Chandler Huston   |
| Discussion:                                 | Sgt. Huston explained why they wanted to create this Standard Operating Procedure. The policy provides resources to officers for mental health, physical fitness, and medical health. This SOP provides |

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|         | <p>standard responses to critical incidents which are defined in the policy. Sgt. Huston explained the different types of check-ups, when they will be required, and where to receive the check-ups. Sgt. Huston advised there are programs to help the officers' families with mental health. The program participant information is protected by HIPPA, therefore, is confidential. Sgt. Huston explained the incentives to participating in the Officer Wellness Program and how the officer can obtain the incentives. There was a question about the levels of critical incidents being confused with use of force. Sgt. Huston advised they can change it to tiers instead of critical incident. A question was asked about how an officer's diagnosis of post-traumatic stress disorder (PTSD) affects the officer while on-duty? Sgt. Huston advised they work with the officer on any issues they may have. The chain of command can also pull an officer from duty if deemed necessary. There was a question asked about any data that were being tracked. The Sergeant advised they do not track the data due to HIPPA laws. A question was asked about what the time frame was when looking for assistance after an event. Sgt. Huston advised there is not a time limit; the program personnel reaches out to the officer within a day of the event, though, he advised there is not a timeline of how long after the officer has to set an appointment.</p> |
| Action: | The draft SOP, as presented, was reviewed by OPA and will be posted on PowerDMS for 15-Day Commentary.  |

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| <b>2. SOP 1-50 Gun Violence Reduction Unit</b> | Presented by: Sgt. Joshua Richards  |
| Discussion:                                    | <p>Sgt. Richards explained the reason for the new SOP. The decision was made to create a unit that investigated all shootings with injuries. Sgt. Richards advised what the Gun Violence Reduction Unit (GVRU) does on a daily basis. A question was asked about how many cases have occurred since the creation of the GVRU. Sgt. Richards advised the GVRU has been working with the Impact Teams since December 2019. Since 2020, the GVRU has investigated over 220 shootings with injuries and has also assisted in over 200 shootings without injuries.</p> |
| Action:  | The draft SOP, as presented, was reviewed by OPA and will be posted on PowerDMS for 15-Day Commentary.  |

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| <b>3. SOP 2-7 Damage to Civilian Property</b> | Presented by: Lt. Jennifer Chacon  |
| Discussion:                                   | <p>Lt. Chacon explained minor changes were done to help with the flow of grammar. Examples were added to the policy as to what can be reimbursed. Lt. Chacon explained the process to document damaged property. A question was asked who can initiate the process or make the determination on what is damaged. Lt. Chacon advised it is the officer's supervisor who will assist with checking the damaged item and move forward with the process.</p> |

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| Action: | The draft SOP, as presented, was reviewed by OPA and will be posted on PowerDMS for 15-Day Commentary. |
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