



CITY OF ALBUQUERQUE

Albuquerque Police Department
Office of Policy Analysis (OPA)

Meeting Minutes
18-20

DATE: October 11, 2018

TIME: 10:00 am – 12:00 pm

VENUE: Chief's Conference Room, 5th Floor, LEC

ATTENDEES:

Jolene Luna, Implementation Unit Mgr.
William Kass, POB
Ed Harness, CPOA Executive Director
Chantel Galloway, POB
Justin Montgomery, APOA Rep.
Kim Prince, SOP Liaison
Julie Maycumber, APD Officer/FS
Sara Haugaard, ISR-UNM
Sofia Torres/ Communications
E. Frank Galanis, Risk

Paul Skotchdopole, CPOA
Helen Rogers, Court Services/Supervisor
Patty French, Records
Greg Mondragon, Transport Officer
Mike Meisinger, Lt. APD Academy
Shaun Willoughby, APOA
John Ross, Chief of Staff
Gerard Bartlett, CNU

1. SOP 1-31 (formerly 8-14) Court Services Unit		Presented by: Helen Rogers
Discussion:	The Presenter gave an overview of the changes, noting that this policy is a complete re-write, removing job descriptions and focusing on the unit's procedures. This policy will replace SOP 8-14. There was a change made to section 1-31-4G.2 to accommodate those who work a 4/10 schedule, changing the language to "3 -10 days" from "2-7 days". Some punctuation errors were also corrected.	
Action:	1. This draft SOP, as presented, will be posted on PowerDMS for 7 Day Commentary.	

2. SOP 1-44 (formerly 8-12) False Alarm Reduction Unit	Presented by: Patty French
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Discussion:	The Presenter gave an overview of the changes, noting that this policy is a complete re-write, job duties were removed from the policy, adding an overall description of the unit's procedures. This policy will replace SOP 8-12. The Presenter also noted that starting on January 1, 2019 the unit will be issuing Fire Permits. Some minor corrections were also made to the policy, section 1-44-3A.4 the word "returned" replaced the word "return" and in section 1-44-3D.3 the word "property" was corrected to read "properly".
Action:	1. This draft SOP, as presented, will be posted on PowerDMS for 7 Day Commentary.

3. SOP 2-5 Use of Police Vehicles		Presented by: John Ross
Discussion:	<p>The Presenter stated the purpose of this policy is to give more presence and visibility out on the streets to make citizens feel safer. A discussion was generated by a CPOA member who addressed issues that were taken out (red) of the policy, he says that these items are used while addressing bad driving. The Presenter says that many of these issues are added back in (green) further down in the policy.</p> <p>A couple of questions were offered for discussion, "How do these changes apply to the APOA take-home contract in regards to discipline?" The Union President (APOA) responded saying that the language in the APOA Collective Bargaining Agreement (CBA) governing the take-home car program occurred approximately eight years ago and has not been discussed in years, but that the CBA gives the Chain of Command the option to address individuals as they feel necessary. The other question was, "If this policy is published, how do we get it out to the public?" An OPA member mentioned that many citizens call in, concerned when they see officers conducting off duty business. The discussion was noted by the Presenter.</p> <p>A member of APOA began discussion on section 2-5-3I.1 regarding "all vehicles must have a "G" plate", and asked if the language could be changed? The Presenter made the change to remove the text under 2-5-3I.1 and insert amended text from 2-5-3K.34. Other changes were made, 2-5-3L.1 and 2 to become 2-5-3K.35.a and b to give more clarity in the policy. Also, the sanction next to 2-5-3K will read "N/A".</p> <p>A discussion occurred in regards to "marked" or "unmarked" vehicles and their window tint. Members of OPA addressed operational considerations of having window tint darker than the City Ordinance allows. A request was made to separate window tint requirements for "marked" vehicles versus "unmarked" vehicles. Several "unmarked" vehicles are used for surveillance and need the tint to be darker to remain undercover. The Presenter asked to add the word "marked" to section 2-5-3J.2 and add a number 3 to this section that will read, "Unmarked vehicles must adhere to State Law".</p>	

Action:	1. The policy will need further review by City Legal and Risk Management before posting it on PowerDMS for 7 Day Commentary.
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4. SOP 2-97 Harm Reduction Act and Needle Exchange Program		Presented by: Sgt. Gerard Bartlett
Discussion:	<p>The Presenter provided an overview of the policy and stated that changes were made based on best practices. The State Statute 26-2-13D has been rescinded by the state, but the “statute” will remain in this policy without the number. Discussion occurred regarding the fact that drug dealers are victimizing the members of these distribution centers. Members of CPOA commented that they do not want to see these centers become a drug deal zone. Should there be some language added to the policy to help identify the clients?</p> <p>A discussion occurred regarding the language addressing officers entering the Center. A suggestion was made to add this language to the policy in section 2-97-2C.2; “The only exception to entering the Center or the Center’s property without an arrest or search warrant is if the officer has exigent circumstances or is in fresh pursuit of a suspected felon.” This suggestion will require review and acceptance by the Presenter.</p>	
Action:	1. The policy will be further reviewed by the Presenter and City Legal for clarification of language. The policy will not return to OPA, it will be re-worked and posted on PowerDMS for 7 Day Commentary.	

5. SOP 2-98 Methadone Distribution Centers		Presented by: Sgt. Gerard Bartlett
Discussion:	The Presenter stated that this is an extremely short policy and its content will be combined with SOP 2-97.	
Action:	1. This draft SOP, as presented, will be posted on PowerDMS for 7 Day Commentary for removal.	