



# CITY OF ALBUQUERQUE

Albuquerque Police Department  
Office of Policy Analysis (OPA)

## Meeting Minutes 18-19

**DATE:** September 27, 2018

**TIME:** 10:00 am – 12:00 pm

**VENUE:** Chief's Conference Room, 5<sup>th</sup> Floor, LEC

### ATTENDEES:

Dominic Martinez, OPS Review  
Sgt. Joe Viers, OPS Review  
Mark Bussemeier, Chaplain  
Jolene Luna, Implementation Unit Mgr.  
William Kass, POB  
Ed Harness, CPOA Executive Director  
Chantel Galloway, POB  
Justin Montgomery, APOA Rep.  
Kim Prince, SOP Liaison  
Julie Maycumber, APD Officer/FS

Sara Haugaard, ISR-UNM  
Danyel Mayer, City Legal  
Sofia Torres/ Communications  
Lindsay Van Meter, City Legal  
Jim Edison, Sgt./FS/APD  
E. Frank Galanis, Risk  
David Saladin, Lt. /Academy  
Shawn Garrett, Lt. /FS

<b>1. SOP 1-25: Chaplain Unit</b>		Presented by: <b>Mark Bussemeier</b>
Discussion:	An overview of the draft policy was presented to the Office of Policy Analysis for review. The Presenter noted that the policy that once existed was 15 pages in length and most of its content should have been in a training manual, not an SOP. All that language was removed, some language was added which has made this policy virtually new. Best practices were considered from other departments from across the country and some of their information was integrated into this policy.	
Action:	1. The draft SOP as presented was agreed upon by OPA and will be posted on PowerDMS for 7 Day Commentary.	

<b>2. SOP 2-30: Emergency Command Post</b>		Presented by: <b>Sgt. Viers</b>
Discussion:	An overview of the draft policy was presented to the Office of Policy Analysis for review. As per the Presenter, the policy has few changes. The	

	Presenter noted that there is an east and west on-call list, officers rotate out weekly to cover the duties. Command post must be inspected after each use to address any damages or defects and ensure the interior is clean and organized. Suggestion made to revise 2-30-2 B.1.a, add "Division" to the language.
Action:	1. The draft SOP as presented with changes was agreed upon by OPA and will be posted on PowerDMS for 7 Day Commentary.

<b>3. SOP 2-33: Rights of Onlookers</b>	Presented by: <b>Julie Maycumber</b> for Officer Simon Drobik who was unable to attend OPA
Discussion:	An overview of the draft policy was presented to the Office of Policy Analysis for review. This policy was presented once before to OPA, but the members agreed to present it a second time after City Legal reviewed and made recommendations for revision. There are a few changes, Section 2-33-2 A has language added which summarizes some of the content removed in 2-33-2 B, same for 2-33-2 B.1. The language additions to these sections address issues brought forth by the members of OPA. Section D is new, a challenge is presented when a person wants to exercise their right to record and the officer wishes for them not to continue. The new language helps to balance the situation. Basically, the language gives the onlooker notice and warnings when the officer feels that their official duties are being obstructed due to the onlookers activities. Another concern discussed, referenced 2-33-2 D.2. It was of concern that the safety of the officer is not addressed in this area. City Legal says these situations are on a case by case basis, if the officer feels a safety issue is apparent then measures, as described in section 2-33-2 D.1 and D.2, can be applied to the situation. There is nowhere in the policy that prohibits an officer from asking a bystander to step away, but their first amendment rights must be considered. An OPA member, who is a sergeant, stated that the officer will have to stop the investigation to deal with the onlooker and wait for a supervisor. He feels that a lot of these situations will end up in IA because these types of situations happen daily. The sergeant went on to say that he was glad that the sanction was only a 7 as to not over discipline officers for these violations. A member of CPOA says training should occur in regards to the recording of someone who is receiving medical treatment at a crime scene, for this is not a violation of HIPPA. It was concluded that it is difficult to define "obstruction" and training will have to be developed for this policy. City Legal says that there is no clear case law on "obstruction". Some additional changes regarding typing errors were made during the meeting to correct and clarify language.
Action:	1. The draft SOP as presented with changes was agreed upon by OPA and will be posted on PowerDMS for 7 Day Commentary.

<b>3. SOP 2-36: Police Press Relations</b>	Presented by: <b>Julie Maycumber</b> for
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	<b>and Release of Police ID Photographs</b>	Simon Drobik who was unable to attend OPA
Discussion:	An overview of the draft policy was presented to the Office of Policy Analysis for review. This policy was presented once before to OPA and at that time, the members agreed to bring it back after City Legal made recommendations for revision. There were no changes made by City Legal. There are no changes from the first review. Training was brought up as a needed element to this policy. Correction of the term "Ride-a-long" was made to "Ride Along" as well as other typographical errors.	
Action:	1. The draft SOP as presented with changes was agreed upon by OPA and will be posted on PowerDMS for 7 Day Commentary.	