



CITY OF ALBUQUERQUE

Albuquerque Police Department
Office of Policy Analysis (OPA)

Meeting Minutes 18-12

DATE: August 9, 2018
TIME: 10am – 12:45pm
VENUE: Chief's Conference Room 5th Floor LEC

ATTENDEES:

Jolene Luna, Implementation Unit Mgr.
William Kass, POB
Ed Harness, CPOA Executive Director
Paul Skotchdopole, CPOA Investigator
Mike Meisinger, Lt. APD Academy
Jim Edison, Sgt./APD Field Services
Patty French, Records
Chantel Galloway, POB
Arturo Sanchez, Commander/SOD
Zach Cancilla, Sgt./SOD

Luke Languit, SOD
Albert Sandoval, SOD
Justin Montgomery, APOA Rep.
Leroy Garcia, APD Records Technician
Frank Galanis, Risk Management
Kim Prince, APD SW Sub. /TDY SOP Liaison
Julie Maycumber, APD Field Services
Jeramy Schmehl, City Legal
Elizabeth Martinez, DOJ/USAO

1. SOP 6-7 Explosive Ordnance Disposal Unit (Bomb Squad)		Presented by Sgt. Zach Cancilla (SOD)
Discussion:	Presented overview of the draft policy to the Office of Policy Analysis. Changes reflect clarification of language, spelling and grammatical errors.	
Action:	1. The draft SOP as presented was agreed upon by OPA and will be posted on PowerDMS for 7-day commentary.	

2. SOP 6-8 Specialized Tactical Units		Presented by Commander Arturo Sanchez
Discussion:	Presented overview of the draft policy to the Office of Policy Analysis. Changes reflect grammatical errors, policy organization, and reformatting of the policy.	
Action:	1. The draft SOP will be amended to reflect noted changes made by the presenter and agreed upon by OPA and then be posted on PowerDMS for 7-day commentary.	

3. SOP 6-9 K-9 Unit		Presented by Sgt. Albert Sandoval (SOD)
Discussion:	Presented overview of the draft policy to the Office of Policy Analysis. An addition to the policy was made to reflect the retirement of Police Service Dogs.	
Action:	1. The draft SOP as presented was agreed upon by OPA and will be posted on PowerDMS for 7-day commentary.	

4. SOP 2-20 Hostage, Suicidal/Barricaded Subject, and Tactical Threat Assessment		Presented by Commander Arturo Sanchez (SOD)
Discussion:	Presented overview of the draft policy to the Office of Policy Analysis. Changes to threat assessments and tactical activations were updated to align with SOP 6-8.	
Action:	1. The draft SOP as presented was agreed upon by OPA and will be posted on PowerDMS for 7-day commentary.	

5. SOP 2-70 Execution of Search Warrants		Presented by Commander Arturo Sanchez (SOD)
Discussion:	Presented overview of the draft policy to the Office of Policy Analysis. Changes reflect the addition of a Risk Assessment Matrix to this SOP.	
Action:	1. The draft SOP as presented was agreed upon by OPA and will be posted on PowerDMS for 7-day commentary.	

6. SOP 2-23 Use of Canine Unit		Was to be presented by Commander Arturo Sanchez (SOD)
Discussion:	The SOP was unable to be presented at this meeting.	
Action:	1. The SOP's annual review is scheduled to be presented at the Office of Policy Analysis meeting on August 16, 2018.	

7. SOP 2-25 Bomb Threats and Bomb Emergencies		Was to be presented by Commander Arturo Sanchez (SOD)
Discussion:	The SOP was unable to be presented at this meeting.	
Action:	1. The SOP's annual review is scheduled to be presented at the Office of Policy Analysis meeting on August 16, 2018.	