Meeting Minutes 18-2

DATE: May 24, 2018
TIME: 10am – 11:30am
VENUE: Chief’s Conference Room

ATTENDEES:
Jolene Luna, Implementation Unit Mgr.
Adam Paul Garcia, SOP Liaison
William Kass, POB
Ed Harness, CPOA Executive Director
Paul Skotchdopole, CPOA Investigator
Leroy Garcia, APD Records Technician
Jason Sanchez, Lt. APD Violent Crimes
Ferris Simmons, Lt. APD Field Services
Frank Galanis, Risk Management
Felipe Garcia, Sgt. APD Field Services
Jim Edison, Sgt. APD Field Services
Justin Montgomery, APOA Representative
John Burley, APD Officer Operations Review
Cara Garcia, APD Performance Metrics Unit Manager
Richard Evans, Sgt. APD Criminal Investigations

Discussed Agenda items:

1. Presentation- SOP 2-1: Uniforms
   • Officer John Burley

2. Presentation- SOP 2-94: Child Abuse Response Evaluators
   • Sgt. Richard Evans

3. Presentation- SOP 8-2: Audit and Assessment Unit
   • Performance Metrics Unit Manager Cara Garcia

Action Items:

1. **SOP 2-1 Uniforms: CASA Policy**
   
   **A. Concern:**
   
   a. Deputy Chief now wears three stars.
   
   b. Major/Assistant chief language needs to be removed.
B. Action:
   a. Deputy Chief stars will be changed.
   b. Outdated Major and Assistant Chief title will be removed.
   c. Moved SOP to 7-Day internal commentary.

2. **SOP 2-94 Child Abuse Response Evaluators:**
   A. Concern:
      a. OPA notices the need to provide the effectiveness of the program.
      b. Needs to have something we can measure to evaluate the policy.
   B. Action:
      a. This is a new policy. The Unit will use data and evidence based practices to drive and expand the SOP.
      b. Moved SOP to 7-Day internal commentary

3. **SOP 8-2 Audit and Assessment Unit**
   A. Concern:
      a. Is this another layer of review for the officers? Will they be scrutinized on a personal level?
   B. Action:
      a. Auditing is the process that will get the officers out of being scrutinized at an individual level.
      b. Moved SOP to 7-Day internal commentary.