



**Minutes of the Northwest Area Community Policing Council**

**Regular Meeting**

**Wednesday, January 14, 2015**

**Don Newton/Taylor Ranch Community Center**

**900 Kachina St NW**

**Albuquerque, NM 87120**

1. Call to Order

Chairman, Greg Aguilar, called the meeting to order at 6:00 p.m. (MST) on Wednesday, January 14, 2015.

Chairperson Greg Aguilar's motion to approve agenda for Jan 14, 2015 passed unanimously.

Board Members Present:

Mr. Greg Aguilar  
Mr. Victor Chavez  
Ms. Michele Fuller  
Mr. Eric Jackson  
Mr. Allan Ludi  
Lt. Steve Altman

STAFF PRESENT

Mr. David Gold, Facilitator, Office of Diversity and Human Rights

2. Approve Minutes

Mr. Victor Chavez made a motion to approve the November 11, 2015 minutes with the following changes, passed unanimously.

- a) Spell Michelle with "ll" rather than "l".
- b) Final page change adjournment time from 6:15 to 7:15PM.

3. Old Business

Members discussed how the APD Standard Operating Procedures (SOP) and Department of Justice (DOJ) settlement agreement should be distributed, since they are lengthy documents, and the SOP changes frequently. Members agreed that:

- a) Members will download the DOJ settlement agreement from the City Web site.
- b) Members will address SOP questions to Lt. Steve Altman.

#### 4. Mission Statement

Members discussed the Mission Statement, Guidelines and Constraints and Term limits. The committee agreed to appoint a subcommittee consisting of Ms. Maureen Fuller and Mr. Victor Chavez to create drafts for members to discuss at the next meeting.

Members agreed that more frequent meetings would be necessary initially to get the Council to start. A motion was made by Mr. Victor Chavez to meet every 4<sup>th</sup> Thursday for about 6 months in addition to the regularly scheduled 2<sup>nd</sup> Wednesday meetings. The motion passed unanimously.

Lt. Steve Altman asked members whether they felt the police representatives should vote. All other members agreed that police members were voting members as stated in the Guidelines.

#### 5. Mechanism for Communication With the Community

This was discussed as part of section 10. Cooperation/communication with other CPCs.

#### 6. What Should Be Included in Minutes?

Members discussed what should be included in the minutes and the level of detail. All members agreed that the level of detail of the November 11, 2014 minutes was appropriate. There was agreement that in general important points of discussion and votes on motions are to be included.

#### 7. Develop Guidelines for the Committee

See section 4. Mission Statement.

#### 8. Discuss Time Constraints and Term Limits

See section 4. Mission Statement.

#### 9. Official Requests for Information/Documents

The issues for this agenda item (the APD SOP and the DOJ settlement) were resolved in the section 3. Old Business discussion.

10. Cooperation/Communication With Other CPCs

Members expressed concern that it was difficult for average citizens to get information from the City website. Members also expressed a desire to communicate with other CPCs and coordinate with them as appropriate.

A resolution was proposed by Vice-Chairman Allan Ludi and passed unanimously. The resolution is to ask the City the following question:

“The NorthWest Community Policing Council (CPC) feels that information about the CPC program should be readily available to citizens. This includes minutes, agendas, schedules, resolutions, and mission statements. What are the City plans to add this information to the City website? Are there plans to have Facebook, Twitter or Instagram pages for the CPC program?”

11. New Business

Lt. Steve Altman agreed to bring in crime statistic for the area, as available.

12. Adjournment

There being no further business to be brought before the Board, Chairman Greg Aguilar reminded everyone of the next Regular Meeting of the Board on Wednesday, December 10, 2014 at 6:00 p.m. at the Don Newton Community Center. The meeting adjourned at 7:32 p.m.

SUBMITTED:

READ AND APPROVED:

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Mr. David Gold  
Secretary to the Board

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Mr. Greg Aguilar  
Chairperson of the Board

Date: Jan 14, 2015