



3-18 — ~~TEMPORARY ASSIGNMENT/ACTIVITY~~

3-18-1 — ~~Policy~~

~~On occasion, it may be necessary to temporarily assign Department employees to a unit or activity other than their regular assignment to enhance the effective and efficient operation of the Department.~~

3-18-2 — ~~Rules~~

~~A. Eligible Positions~~

~~Employees in all units/teams/details are eligible for temporary assignment positions on an as needed basis.~~

~~B. Duration of Temporary Assignment~~

~~The length of a temporary assignment shall not exceed the time limits outlined in the current sworn/civilian collective bargaining agreements. The immediate supervisor of the temporary assignment will review the assignment on a weekly basis to determine if it should be continued, and/or made a permanent position.~~

~~C. Criteria for Selection of Employees for Temporary Assignments~~

~~Selection of employees to fill a temporary assignment will be based on the level of skill, and knowledge necessary to accomplish the goals and objectives of the assignment.~~

~~D. Selections~~

~~The manner in which employees are selected to fill a temporary assignment will be at the discretion of the Division Commander.~~